



SULPHUR PARKS AND RECREATION (SPAR)

Regular Board of Commissioners Meetings

Held at the SPAR Recreation and Aquatic Center Multipurpose Room

933 W Parish Road Sulphur, Louisiana 70663

Tuesday, December 16, 2025 @ 5:30 PM

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met at 5:30 pm on Tuesday, December 16, 2025, in the multipurpose room at SPAR Recreation & Aquatic Center in Sulphur, Louisiana for a regular scheduled board meeting. The meeting was called to order and a roll call with taken. Board members present were Rocky Prince, Don Martin, David Devall, David Couvillon, and Len Lemelle. Mr. Prince led the invocation and Pledge of Allegiance.

The minutes of the November 25, 2025, regular board meeting were approved as presented on a motion by Mr. Devall, seconded by Mr. Couvillon, and carried.

Ms. Natalie Bowers, presented the financial statements from November 2025 with all expenses and revenues within budget. The financials were approved as presented following a motion by Mr. Devall, seconded by Mr. Couvillon, and carried.

Following staff recommendation to continue with the third Tuesday of the month, the board, on a motion by Mr. Couvillon, seconded by Mr. Martin, and carried, set the 2026 Board of Commissioner's regular monthly meeting dates. Exception to the third Tuesday of the month will fall in February as the scheduled date is a holiday, rescheduled date is February 24, 2026.

The board, on a motion by Mr. Couvillon, seconded by Mr. Martin, and carried following a unanimous roll call approved a resolution adopting Gragson, Casiday, & Guillory, Certified Public Accountant firm as auditor for SPAR's financial statements for year ending December 31, 2025.

The Lake Charles American Press was adopted as the official journal of SPAR for 2026 on a motion by Mr. Devall, seconded by Mr. Couvillon, and carried.

Following nominations and acceptance, Mr. Don Martin was installed as Board President and Mr. Rocky Prince was installed as Board Vice President for 2026 on a motion by Mr. Devall, seconded by Mr. Couvillon, and carried.

A resolution authorizing Natalie Bowers, Executive Director of Sulphur Parks and Recreation, to submit and execute cooperative endeavor grant funding opportunities as provided for by the Calcasieu Parish Police Jury, with board to be notified of agreements, was adopted following a motion by Mr. Devall, seconded by Mr. Couvillon, and carried.

On a motion by Mr. Couvillon, seconded by Mr. Devall, and carried, staff was granted permission to accept the low public bid received and opened on December 03, 2025, for the replastering of pools and sprinkler head replacement at the RAQC, received from Gary McElwee of K&J Development.

BIDDER	LICENSE NO.	BASE BID	Add Alternate #1	Total
Sabine Pools, LLC	15337	No Bid	No Bid	No Bid
B&D Concrete, LLC	76895	No Bid	No Bid	No Bid
Pat Williams Construction, LLC	21023	\$1,549,000	\$100,000	\$1,649,000
K&J Development of SWLA LLC	58043	\$1,112,000	\$88,700	\$1,200,700
Kraus Construction, Inc	34145	No Bid	No Bid	No Bid
Alfred Palma, LLC	21546	No Bid	No Bid	No Bid
C&D Pools, LLC	57290	No Bid	No Bid	No Bid

On a motion by Mr. Couvillon, seconded by Mr. Martin, and carried, the Director was granted permission to issue and execute change orders as necessary not to exceed 10% greater (\$120,070) than the public bid of \$1,200,700 for the replastering of pools and sprinkler head replacement at the RAQC awarded to K&J Development.

On a motion by Mr. Couvillon, seconded by Mr. Lemelle, and carried, staff was granted permission to accept the low public bid from the lowest responsive and responsible bidder Pat Williams Construction, LLC, for the Frasch Park Golf Course Drainage Improvements Project. Empire Dirtwork & Construction was confirmed does not possess the required contractor's license for this project, rendering the bid non-responsive.

BIDDER	LICENSE NO.	Base Bid	Total Bid
Empire Dirtworks & Construction, LLC	68543	\$320,080.77	Invalid Bid due to License
D & G Construction	39966	\$403,300	\$403,300
Pat Williams Construction, LLC	21023	\$334,500	\$334,500
Hackley Enterprise Construction	71691	\$555,300	\$555,300

On a motion by Mr. Couvillon, seconded by Mr. Devall, and carried, the Director was granted permission to issue and execute change orders as necessary not to exceed 10% greater (\$33,450) than the public bid of \$334,500 for the drainage project at Frasch Golf Course awarded to Pat Williams Construction, LLC.

On a motion by Mr. Couvillon, seconded by Mr. Martin, and carried, staff was granted permission to accept the low public bid received and opened on December 05, 2025, for two new movable hybrid bulkheads and corresponding pool grating at the RAQC, received from Natara Pools.

BIDDER	LICENSE NO.	Installation	Removal/ Disposal	Total Bid
Natare Pools	CPC1458062	\$749,910	\$49,962	\$799,872
Knorr Systems Int'l, LLC	95-3253963	\$641,909	No Bid	Does not meet Specs

Notifications

- a) Upcoming events for December 2025 and winter events
- b) 2025/2026 Christmas and New Year Holiday Schedule

On a motion by Mr. Devall and seconded by Mr. Couvillion and carried following a unanimous roll call vote Executive Session was entered into at 5:57pm for the 90-day performance review of the Executive Director.

At 6:22pm on a motion by Mr. Lemelle and seconded by Mr. Martin regular session was resumed.

All business taken care of, a motion to adjourn was made by Mr. Devall, seconded by Mr. Martin, and carried.

Meeting adjourned at 6:23 PM

Approved (Board Member)

Attested