



SPAR

Sulphur Parks & Recreation



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SULPHUR PARKS AND RECREATION (SPAR)

Regular Board of Commissioners Meeting

Held at the SPAR Recreation and Aquatic Center Multipurpose Room

933 W. Parish Road Sulphur, LA 70663

Tuesday, February 18, 2025, 05:30 pm

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met at 5:30 pm on Tuesday, February 18, 2025, in the multipurpose room at SPAR Recreation & Aquatic Center in Sulphur, Louisiana for a regular scheduled board meeting. The meeting was called to order, and a roll call was taken. Board members present were Mike Boyette, Don Martin, Len Lemelle, David Couvillon, and David Devall.

The minutes of the January 21, 2025, regular board meeting were approved as presented on a motion by Mr. Couvillon, seconded by Mr. Martin, and carried.

The director, Ms. Laurie Koelzer, presented the December 2024 financials (*prior to year-end audit adjusting entries*) with all expenses and revenues as expected and within budget. On a motion by Mr. Devall, seconded by Mr. Boyette, and carried, the December 2024 financials were adopted as presented.

Financial statements for January 2025 were approved as presented by the director, Ms. Koelzer, with all revenues and expenses as expected, on a motion by Mr. Boyette, seconded by Mr. Martin, and carried.

On a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried, the board approved the terms of engagement agreement, including the statewide agreed-upon-procedures, for professional service(s) provided for the financial audit of FYE 2024 to be conducted by Gragson, Casiday, and Guillory, LLP. (*Board approved resolution at the Dec. 19, 2024, regular board meeting to adopt Gragson, Casiday, and Guillory, Certified Public Accountants as Auditor for SPAR for year ending 12/31/2024*)

The board, on a motion by Mr. Couvillon, seconded by Mr. Devall, and carried following a unanimous roll call vote, authorized staff and board members to sign Financial and Business Instruments as necessary to complete business activities for Sulphur Parks and Recreation (aka: Community Playground District #2 of Ward 4)

Ms. Koelzer presented a request received from Mr. Chad Mudd, owner of office building located at 4412 Maplewood Drive Sulphur, Louisiana (south of Center Circle Park). Mr. Mudd submitted a request for right of way access through SPAR's parking lot to the east side of his property. The director was granted permission, on a motion by Mr. Devall, seconded by Mr. Couvillon, and carried, to consult legal counsel to determine and, if needed, establish property access for businesses adjacent to Center Circle Park.

The board resumed discussion of public bid tabled by the board at the January 2025 regular meeting. Staff recommended acceptance of the low public bid received and opened on January 23, 2025, for an Enclosed Softball Batting Cage and Locker Room Building to be located at North Frasch Softball Complex, received from Pat Williams Construction in the amount of \$1,272,000. Construction time estimated to be 270 calendar days after issuance of notice to proceed. On a motion by Mr. Martin, seconded by Mr. Boyette, and carried following a roll call vote, the board approved the acceptance of the low public bid from Pat Williams Construction in the amount of \$1,272,000. Public bids received as outlined below: (*Board approved to advertise and place out to bid at the May 21, 2024, regular board meeting*).

YES (4): Boyette, Martin, Lemelle, Devall **NO (1):** Couvillon **ABSTAIN (0):** **ABSENT (0):**

Bid Date: 1-23-2025

[] = low bid

BIDDER	LICENSE NO.	BASE BID
Hackley Enterprises	71691	\$1,553,544
Sam Istre Constr.	28018	\$1,439,000
Lewing Constr.	15028	\$1,428,000
Alfred Palma, LLC	21546	\$1,415,800
Shannon Smith Constr.	40596	\$1,412,000
Scott Taylor Constr.	27110	\$1,405,000
Angelico Constr.	44472	\$1,349,500

BIDDER	LICENSE NO.	BASE BID
Gunter Constr.	41469	\$1,334,000
Seth Priola Constr.	59903	\$1,316,000
K & J Development of SWLA	58043	\$1,300,000
Pat Williams Constr.	21023	[\$1,272,000]
Construction Services of SWLA	45322	No Bid
Kraus Constr.	34145	No Bid

The director was granted permission, on a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried, to issue and execute change orders as necessary not to exceed 10% greater (\$127,200) than the public bid of \$1,272,000 received and awarded to Pat Williams Construction by the Board at the Tuesday, February 18, 2025, meeting for an Enclosed Softball Batting Cage and Locker Room Building to be located at North Frasch Softball Complex.

On a motion by Mr. Martin, and seconded by Mr. Couvillon, and carried the board approved the 2025 summer season schedule/calendar, admission rates, and rental fees for the Waterpark and Center Circle Pool as presented by staff.

The staff was granted permission, on a motion by Mr. Martin, seconded by Mr. Couvillon, and carried, to advertise and receive quotes and/or bids for the demolition of the Frasch pool house to allow for future development. Budgeted for 2025 at \$60k.

Notifications:

a) Recreation Sports schedule:

- Recreation Baseball Practice Starts – Tues., Feb. 18 – All Parks
- Wee Ball and Junior Baseball/Softball Registration ends – Wed., Mar. 5 – Online
- Junior Baseball/Softball - Showcase – Sat. Mar. 8, 2025
- Adult Tennis Apprentice Registration begins – Mon., Mar. 17 – Online

b) Upcoming events scheduled at various locations:

- Pickleball Court Schedule – Month of March – RAQC
- Basketball Court Schedule – Month of March – RAQC
- After School Mini Camp – Tues., Feb. 18 – Frasch & Thur., Feb. 20 – Carlyss
- SPOT Classic – Thur.-Sat., Feb. 20-22 – McMurry
- Lifeguard Certification Course begins – Fri., Feb. 21 – RAQC
- Glow Ball Night Tournament – Sat., Feb. 22 – Frasch Golf Course
- Sports Production Tiger Town Showdown – Sat.-Sun., Feb. 22-23 – Pattison
- SPAR Arts & Recreation Youth Class – Thur., Feb. 27 – RAQC
- Spring Swim Lesson Calendar – RAQC
- Sweetheart Scramble – Sat., Mar. 1 – Frasch Golf Course
- Mardi Gras Hours – Tues. Mar. 4 – RAQC, Admin, Frasch Golf Course
- Mardi Gras Games Swim & Sport Camp – Wed., Mar. 5 – RAQC
- Little League Umpire Clinic – Sat., Mar. 8 – North Frasch Hill
- SBA Spring Fling Golf Tournament – Sat., Mar. 8 – Frasch Golf Course
- Winn Events Super Regional NIT – Sat.-Sun., Mar. 8-9 – Pattison
- BEAR HUGS for Bear Golf Tournament – Sat., Mar. 15 – Frasch Golf Course
- SPAR Sensory Swim – Sat., Mar. 15 – RAQC
- Sports Production Tournament – Sat.-Sun., Mar. 15-16 – Pattison
- Ladies Beginner Golf Clinic Series begins – Tues., Mar. 18-Apr. 15 – Frasch Golf Course
- Adaptive Aquatic Class Session 3 – Tues., Mar. 18-Apr. 8 – RAQC
- Sulphur High Softball Invitational – Fri.-Sat., Mar. 21-22 – North Frasch
- Adult/Child 9-hole Scramble – Sat., Mar. 22 – Frasch Golf Course
- CPSB Student Art Show opens – Thur., Mar. 27 – Henning Cultural Center

All business taken care of, a motion to adjourn was made by Mr. Boyette, seconded by Mr. Couvillon, and carried.

Meeting adjourned at 06:20pm

Approved (Board Member)

Attested