



**SULPHUR PARKS AND RECREATION (SPAR)**  
**Regular Board of Commissioners Meeting**  
**Held at the SPAR Recreation and Aquatic Center Multipurpose Room**  
**933 W. Parish Road Sulphur, LA 70663**  
**Tuesday, February 20, 2024, 5:30 pm**

1. Approval of Minutes from January 16, 2024, Regular Board Meeting.
2. Financial Statements for December 2023 (prior to year-end audit adjusting entries).
3. Financial Statements for January 2024 to be presented to the Board at the March 2024 regular Board meeting. Staff working to convert financials to new accounting system. No action is needed from the Board.
4. Approval of the terms of engagement agreement to include the statewide agreed-upon procedures for professional service(s) provided for the Financial Audit FYE 2023 to be conducted by Gragson, Cassidy, & Guillory, L.L.P. (Board approved resolution at the Dec. 19, 2023, regular board meeting to adopt Gragson, Casiday, & Guillory, Certified Public Accountants as Auditor for SPAR for year ending 12/31/2023)
5. Review of item tabled by the Board at the January 2024 regular meeting pending requested staff research of cost savings available. Presented for board action, the staff to provide value engineering deductions available to the low public bid received and opened on January 11, 2024, for the Batting Cage Cover located at the Quad at McMurry Park received from Angelico Construction in the amount of \$93,950. Value engineer savings and public bids received as outlined below: (Construction time is 150 calendar days after issuance of notice to proceed)

**Value engineering savings available:**

Option A – Removing side walls = Deduct \$10,200 Revised Bid = \$83,750

Option B – Remove side walls and Change roof to 26g R-Panel = Deduct \$15,500 Revised Bid = \$78,450

Other deductions available:

Remove roof insulation = Deduct \$1500

Concrete foundations for column bases only = Deduct \$1000

Possible deduction if water meter doesn't need to be moved = Deduct \$2700

**TOTAL SAVINGS AVAILABLE = <\$20,700>, Revised Bid = \$73,250**

Bid Date: 1-11-2024

[ ] = low bid

BIDDER	LICENSE NO.	BASE BID
Gunter Constr.	41469	\$115,000
Kraus Constr.	34145	\$108,300
<b>Angelico Constr.</b>	<b>44472</b>	<b>{ \$ 93,950 }</b>
Prestige Constr.	76561	No Bid
Seth Priola Constr.	59903	\$ 94,500

6. The staff request permission for the Director to issue and execute change orders as necessary not to exceed 10% greater than the contract amount following consideration of value engineer savings of the public bid received and awarded to Angelico Construction by the Board at this meeting for the Batting Cage Cover located at the Quad at McMurry Park.

7. Staff requests permission for the Director to issue and execute change orders as necessary not to exceed 10% greater (\$37,500) than the low public bid in the amount of \$375,000 received and awarded to Sabine Pools, LLC on Feb. 1, 2024, by board authority granted at the Jan. 18, 2024, regular board meeting.
- Notification of the staff's acceptance of the low public bid of \$375,000 was received from Sabine Pools, LLC for the resurfacing and repairs on the original portion of the Waterpark pools. Work to begin late February 2024 with completion 90 days from notice to proceed (early May 2024). (The board granted permission for Director to accept and award to lowest bidder at the Jan. 18, 2024, regular board meeting. Architect projected cost estimate of \$550k).

BIDDER	BASE BID
Pat Williams Constr.	No Bid
Shannon Smith Constr.	No Bid
Seth Priola Constr.	No Bid
Kraus Constr.	No Bid
Clements Builders LLC	No Bid
<b>Sabine Pools, LLC</b>	<b>[\$375,000]</b>
5M Services, LLC	No Bid
Cuzan Services, LLC	No Bid

8. The staff recommends for acceptance the low line-item Public Bids received and opened on February 15, 2024, for Swimming Pool Chemicals for 2024. The low Public Bidders as outlined below: (Board granted the staff permission to place for Public Bid at the November 30, 2023, regular board meeting).

Bid Date: 3-9-23 ☐ = low Bid

BIDDER	ITEM #1 Pulsar Plus Briquettes Calcium Hypochlorite (50# bucket)	ITEM #2 Calcium Hypochlorite Granules 68% (100# bucket)	ITEM #3 Trichlor 3" Tablets Stabilizer (50# bucket)	ITEM #4 - Granular Conditioner / Cyanuric Acid Stabilizer (100 # bucket)
*Leslie's Pools	No Bid	\$308.00	\$207.49	\$207.49
<b>Ewing Pool dba: Commercial Aquatics</b>	<b>[\$191.00]</b>	No Bid	No Bid	No Bid
<b>Pro Pools</b>	No Bid	<b>[\$289.00]</b>	<b>[\$289.00]</b>	<b>[\$219.00]</b>
*Sabine Pools & Spas	No Bid	\$321.00	\$246.00 \$229.91 (7% Preference)	\$232.00
Hawkins, Inc.	No Bid	No Bid	No Bid	No Bid

(\*Vendor did not include freight in their unit price as instructed on bid documents)

9. The staff to present recommendations for the 2024 Waterpark season calendar, admission, and rental fees for Board approval.

10. Notifications -

- a) Notice of Change Order to the contract with Trahan Construction for the Center Circle Restroom and Pavilion Project. Total Contract to date equals \$594,930 and includes change order #3 as listed below:
- Change Order #3 – Deduct <\$1821.00> Credit for switching from metal to wood sunshade louvers on Pavilion, and additional Contract time increased by 24 calendar days.

- b) Notice of proposed schedule for placing out for public bid the new Community Center and parking lot improvements at Center Circle Park.
- c) Memorandum received from Calcasieu Parish Police Jury of Committee and Liaison assignments for 2024.
- d) Thank you card received from Sulphur Lions Club for partnership in hosting the Annual Community Thanksgiving Dinner.
- e) Notice of the Recreation Sports schedule for Showcase (Try-Outs & Drafts)
  - Softball (ages 9-18) - Showcase – Mon. Feb. 26, 2024, Draft – Thurs. Feb. 29, 2024
  - Baseball (ages 9-19) - Showcase – Tues. Feb. 27, 2024, Draft – Thurs. Feb. 29, 2024
  - Baseball & Softball Coach Pitch – Showcase – March 18 & 19, 2024, Draft – Thurs. March 21, 2024
  - Baseball & Softball T-Ball / Wee Ball – Draft – Thurs. March 21, 2024
- f) **Upcoming events scheduled at various locations:**
  - Rec Sports Registration ends – Thurs., Feb 22 – Online
  - Mike Willis Baseball Tournament – Feb 22-24 – McMurry Turf Complex
  - Glow Ball Night Tournament – Sat., Feb 24 – 5:30pm – Frasch Golf Course
  - Junior Lifeguard Training – Sat., Feb 24 – Rec & Aq Center
  - SPAR Swimming Lessons – Sat., Feb 24-Mar 16 & Tues/Thurs., Feb 27-Mar 21 – Rec & Aq Center
  - Lake Area Tennis Tournament – Feb 24 – McMurry Tennis Complex
  - SHS Baseball - SPOT Classic – Feb 29-Mar 2 – McMurry Turf Complex
  - Sports Production Classic Kickoff – Mar 2-3 – Pattison Park
  - Invest in Healthy Nutrition – Tues., – Mar 5-Mar 26 – Frasch Rec Room
  - American Red Cross Lifeguard Recertification Course – Mar 2-3 – Rec & Aquatic Center
  - American Red Cross Lifeguard Training – Mar 4-9 & Mar 11-16 – Rec & Aq Center
  - SHS Golf Invitational – Sat., Mar 9 – Frasch Golf Course
  - Daylight Savings Time begins – Sun., Mar 10 – ProShop open until 6:30pm – Frasch Golf Course
  - Clover Games Swim & Sport Camp – Mon., Mar 11 – Rec & Aq Center
  - TaylorMade Fitting Day – Mon., Mar 11 – Frasch Golf Course
  - Wednesday After Work resumes – Wed., Mar 13 – Frasch Golf Course
  - Middle School Golf Tournament – Thurs., Mar 14 – Frasch Golf Course
  - SHS Softball Invitational – Mar 15-16 – North Frasch Softball Complex
  - Junior Golf Clinic – Sat., Mar 16 – Frasch Golf Course
  - After School Mini Camp – Tues., Mar 19 – Frasch Park & Thurs., Mar 21 – Carlyss Park
  - SPAR Umpire Clinic – Mar 20 – Frasch Rec Room
  - Junior Lifeguard Training – Sat., Mar 23 – Rec & Aq Center

11. Consideration to enter executive session for mid-year review of board established goals/performance expectations for the executive director.

12. Resume regular meeting.

13. The Board, if needed, to update and vote on established goals/performance expectations for the Executive Director.

14. Adjournment

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Natalie Bowers at 337-527-2500 describing the assistance that is necessary.

*(Note: For Agenda Items to be added requires a unanimous roll call vote, public statement as to nature and reason for the addition, and is to included public forum participation.)*