



**SULPHUR PARKS AND RECREATION (SPAR)**  
**Regular Board of Commissioners Meeting**  
**Held at the SPAR Recreation and Aquatic Center Multipurpose Room**  
**933 W Parish Road Sulphur, Louisiana 70663**  
**Tuesday, December 19, 2023 @ 5:30 P.M.**

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met in the multipurpose room at SPAR Recreation & Aquatic Center in Sulphur, Louisiana for the regular scheduled meeting held at 5:30 pm on Tuesday, December 19, 2023. The meeting was called to order and roll call was taken. Board members present were Don Martin, David Devall, Mike Boyette, David Couvillon, and Len Lemelle.

On a motion by Mr. Couvillon, seconded by Mr. Lemelle, and carried, the board approved the minutes as presented for the November 30, 2023, regular board meeting.

On a motion by Mr. Couvillon, seconded by Mr. Lemelle, and carried, the board approved the financial statements as presented for November 2023. The director, Ms. Laurie Koelzer, stated that all revenues and expenses were as expected and in accordance with the amended budget adopted at the November 2023 meeting.

The 2024 Board of Commissioners' Regular Monthly Meeting dates were adopted as the third Tuesday of each month at 5:30 pm on a motion by Mr. Devall, seconded by Mr. Couvillon, and carried.

Following nominations and acceptance, Mr. David Devall was installed as Board President and Mr. Len Lemelle was installed as Board Vice President for 2024 on a motion by Mr. Couvillon, seconded by Mr. Martin, and carried.

The board, on a motion by Mr. Couvillon, seconded by Mr. Lemelle, and carried following a unanimous roll call approved a resolution adopting Gragson, Casiday, & Guillory, Certified Public Account Firm as auditor for SPAR's financial statements for year ending December 31, 2023.

The Lake Charles American Press was adopted as the official journal of SPAR for 2024 on a motion by Mr. Couvillon, seconded by Mr. Devall, and carried, following a unanimous roll call vote.

Staff presented rate changes for the Frasch Golf Course to become effective February 1, 2024. Rate increases were approved as presented following a motion by Mr. Devall, seconded by Mr. Couvillon, and carried.

Ms. Brooke David, Sulphur High School Head Softball Coach, presented her ideas/needs for the indoor batting cage to be installed at North Frasch Softball Complex. Ms. David expressed her enthusiasm and thankfulness for SPAR's commitment to construct an additional indoor batting cage. She described other facilities she had viewed/visited in developing her requests and discussed her understanding that this would be a shared facility for SHS and SPAR Recreation activities. The board engaged in dialogue to gather a full view of the expectations and needs for the facility.

Ms. Koelzer informed the board that SPAR has been approached by Sulphur High School to provide notice that the SHS Football Stadium would soon require new turf. As SPAR participated in funding of the original turf installation Sulphur High wanted to give time for funds to be allocated through budgeting process if SPAR elected to participate again. No action required or taken.

Notifications-

- a) Equipment for a six-hole Disc Golf course has been received and will be installed in January 2024 at Carlyss Park.
- b) Resurfacing of the Recreation and Aquatic Center's indoor Track postponed. Contractor unable to complete in 2023. The staff is working to schedule work for the beginning of March or early August of 2024 working around SPAR's peak usage periods.
- c) 2023/2024 Christmas & New Year Holiday Hours:

	<b>RAQC</b>	<b>Admin</b>	<b>Golf</b>
<b>Sun. Dec 24<sup>th</sup></b>	CLOSED	CLOSED	6:30am-2pm
<b>Mon. Dec 25<sup>th</sup></b>	CLOSED	CLOSED	CLOSED
<b>Sun. Dec 31<sup>st</sup></b>	1pm – 5pm	CLOSED	6:30am – 2pm
<b>Mon. Jan 1<sup>st</sup></b>	CLOSED	CLOSED	10am – 5:30pm

- d) Upcoming events scheduled at various locations:
  - Fitness Mambo 2023 – December 19<sup>th</sup> – January 30<sup>h</sup> (Rec. & Aq Center)
  - Reindeer Games Swim & Sport Camp (grades 1<sup>st</sup> – 6<sup>th</sup>) – Wed., Dec. 20<sup>th</sup> (Rec. & Aq Center)
  - Polar Bear Challenge (grades 6<sup>th</sup>-8<sup>th</sup>) – Wed. Dec. 20<sup>th</sup> & Jan. 3<sup>rd</sup> (Rec. & Aq Center)
  - Snowman Games Swim & Sport Camp (grades 1<sup>st</sup>-6<sup>th</sup>) – Wed. Jan. 3<sup>rd</sup> (Rec. & Aq Center)
  - SPAR Recreation Softball/Baseball registration – begins January 1st (Online)
  - Local Middle & High School Softball season – Jan – Mar (North Frasch)

All business taken care of, a motion to adjourn was made by Mr. Couvillon, seconded by Mr. Devall, and carried.

Meeting adjourned at 6:17 pm.

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Approved (Board Member)

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Attested