



SULPHUR PARKS AND RECREATION (SPAR)
Regular Board of Commissioners Meeting
Held at the SPAR Recreation and Aquatic Center Multipurpose Room
933 W. Parish Road, Sulphur, Louisiana 70663
Tuesday, October 15, 2024, 5:30 P.M.

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met at 5:30 pm on Tuesday, October 15, 2024, in the multipurpose room at SPAR Recreation and Aquatic Center in Sulphur, Louisiana for the regular scheduled board meeting. The meeting was called to order, and a roll call was taken. The board members present were Don Martin, Mike Boyette, David Devall, Len Lemelle, and David Couvillon.

Minutes from September 18, 2024, regular board meeting were approved as presented on a motion by Mr. Boyette, seconded by Mr. Couvillon, and carried.

Financial statements for September 2024 were approved as presented by the director, Ms. Koelzer, with all revenues and expenses as expected, on a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried. Ms. Koelzer stated that the amended budget would be presented in November.

Ms. Koelzer introduced the Athletics Manager, Mr. Billy Christian, to present staff proposed changes to the Sports and Facilities Manual. After discussion, the board accepted the changes as presented with minor modification. Changes were adopted effective January 2025, except for Basketball changes which were made effective immediately, on a motion by Mr. Martin, seconded by Mr. Couvillon, and carried. Key changes include: the addition of an out-of-district fee based registration option for youth athletes that do not reside within the SPAR District 2 of Ward 4 boundaries, all participants require proof of residence upon registration, converting senior leagues (older high school) from drafted teams to self-formed teams, addition of social media to the code of conduct and disciplinary procedures, expanded time frame from 3 days and 2 days to 7 days and 5 days respectively for member and non-member tee time reservations, and updates to tournament team registration allowing for non-district players to participate for a fee without restricting access to fields or amenities.

Notifications -

- a) Notice of receipt of Grant Funding from Calcasieu Parish Police Jury Economic Development allocation of Parish Gaming funds, for expenses related to the following 2024 events:
 - LHSAA State Softball Championships \$20k
 - LHSAA State Baseball Championships \$25k
- b) Substantial completion on the following Projects (*contractors working on punch list items*):
 - Center Circle Pool House & Pool - Trahan Construction
 - Center Circle Inclusive Playground - Scott Taylor Construction
- c) Approval received from the Louisiana Office of Community Development (OCD) for the Frasch Park Revitalization project for funding under the state's Community Development Block Grant – Disaster Recovery (CDBG-DR) program which would provide for 80/20 (CPPJ/SPAR) cost sharing. Calcasieu Parish Police Jury initiated and approved SPAR's application and submitted it to the State for approval. Next steps, application development to include engineering cost estimates.
 - Frasch Park Revitalization – Inclusive playground/splashpad, hard surface inclusive field, restrooms, underground utilities, HVAC and insulate Gymnasium, Parking and Drainage Improvements – Estimated cost is \$6 million.
- d) November 2024 SPAR Board meeting to include presentation, discussion, and consideration to amend the 2024 Financial Budget and presentation, discussion, and consideration to adopt the

2025 Financial Budget. Public Hearing will be conducted at 5:30 p.m.; followed by regular board meeting.

- e) Ribbon cutting for the reopening of Kyle Street Park is scheduled for Friday, Oct. 25th 10am
- f) Notification of the Recreation Sports events:
 - Football Superbowl – Friday, Nov. 8th 5:30pm (SHS Matt Walker Stadium)
 - Basketball Registration currently open, closes Friday, Nov. 8th
 - Basketball Showcase – Tuesday, Nov. 12th (Rec. & Aquatic Center)
 - Basketball Draft – Thursday, Nov. 14th (Frasch Rec. Room)

Upcoming Events:

- Ghoul Games – Tues., Oct. 15th (Recreation & Aquatic Center)
- Calcasieu Champs Swim Meet (SHS) – Thurs., Oct. 17th (Recreation & Aquatic Center)
- SHS Homecoming Parade – Fri. Oct. 18th (Cypress Street)
- HCC Fall Chess Tournament-Sat. Oct. 19th 10am-3pm (Henning Cultural Center)
- Stars and Stripes Classic Car Show-Sat. Oct. 19th (Heritage Square)
- Free Jr. Golf Clinic – Sat. Oct. 19th & Nov. 9th (Frasch Golf Course)
- Perfect Game Baseball Tournament – Sat. & Sun. Oct. 19th-20th (Pattison Park)
- SPAR Employee Health Fair – 7 am – Mon., Oct. 21st (Recreation & Aquatic Center)
- 3rd Annual BOO Bash – 5-7pm – Sat., Oct. 26th (Frasch Park)
- Sulphur High Tennis Tryouts – Tues. Oct. 29th (McMurry Tennis Complex)
- Member Appreciation Luncheon – 11am-1pm – Oct. 30, 2024 (Recreation & Aquatic Center)
- Sulphur Christian Community Coalition 13th Annual Golf Tournament-Sat. Nov. 2nd (Frasch Golf Course)
- GLOW Ball Night Tournament – 5:30 pm – Sat., Nov. 16th (Frasch Park Golf Course)
- LHSA Swimming State Championship – Wed.-Sat., Nov. 20th-23rd (Recreation & Aquatic Center)

On a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried, following a unanimous roll call vote, the board entered executive session for the purpose of reviewing the Executive Directors' performance. All attendees and staff were asked to exit the meeting room. The board, HR representative Ashley Lincoln, and Executive Director, Laurie Koelzer entered executive session at 6:41pm

Regular session resumed at 7:14 PM following a motion by Mr. Devall, seconded by Mr. Couvillon, and carried.

On a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried the board voted to increase the director's compensation to \$144,000/year effective immediately.

All business taken care of, the motion to adjourn was made by Mr. Couvillon, seconded by Mr. Lemelle, and carried.

Meeting adjourned at 7:15 PM.

Approved (Board Member)

Attested