



**NOTICE OF PUBLIC MEETING
SULPHUR PARKS AND RECREATION
REGULAR BOARD OF COMMISSIONERS MEETING**

DATE: Tuesday, June 18, 2024

TIME: 5:30 P.M.

**PLACE: SPAR Recreation and Aquatic Center Multipurpose Room
933 West Parish Road, Sulphur, Louisiana**

AGENDA:

Call to Order

Roll Call

1. Presentation and Approval of Minutes from May 21, 2024, Regular Board Meeting.
2. Presentation and Approval of Minutes from June 10, 2024, Special Board Meeting.
3. Mr. Coy Vincent of Gragson, Casiday, & Guillory to present the 2023 Financial Audit and Agreed Upon Procedures required by Louisiana Legislative Auditor.
4. Presentation and Approval of Financial Statements for April 2024.
5. Presentation and Approval of Financial Statements for May 2024
6. The staff request permission to enter into a professional services agreement with the Architectural Firm of Moss-Reed to provide SPAR with cost estimate breakdown related to the refurbishment of Frasch Park. This project is one that we applied to the Calcasieu Parish Police Jury, Office of Community Development for consideration in November 2023 as part of the CDBG Grant Funding offered to serve low to moderate income population (LMI). The parish has approved a \$4.2 million allocation, and is now being reviewed at the State level to confirm project meets the necessary qualifications.
7. The staff to present for board approval policy recommendation for indoor batting cage usage.
8. Notifications
 - a) Notice received from Louisiana High School Athletic Association, awarding SPAR to host the following State Championship events:
 - 2024 & 2025 Swimming
 - 2025 & 2026 Softball
 - 2025 & 2026 Baseball
 - b) Staff to present financial recap of the 2024 LHSAA State Softball & Baseball events.
 - c) Staff to present Waterpark attendance through June 13th, 2024.
 - d) Notice of Substantial Completion for the repairs, resurfacing, and retiling of the original section of SPAR Waterpark. Total contract with Sabine Pools, LLC = \$391,030

- e) Notice of Change Order #4 and recommendation of Acceptance to contract with Air Plus, LLC for the Air Handler Unit #1 replacement in the Natatorium of the Aquatic Center. Total contract with Air Plus, LLC = \$539,965.54.
- f) Update of Center Circle Park redesign Project
(Gen. Contractor = Trahan Construction, Architect = Duplantis Design Group)
- The Pool House and Pool – last portion of Pool Deck scheduled to be poured by Mon. June 17th, followed by plaster installation, slide and springboard installation, and filling of pool. Pool house finishing work of interior and exterior work ongoing. Staff working closely with General Contractor and Architect to push for a July 2024 opening. Staff to begin installation of picnic tables, benches, trash receptacles, loungers, lifeguard stands, and furniture and fixtures in areas as they become construction free.
 - Inclusive Playground equipment installation is 90% complete, installation of solid surface material and fencing are the next steps. July 2024 is the targeted date for completion.
 - Staff have replaced the Tennis lights with LED fixtures to improve both efficient power usage as well as esthetics. Electrician moving power connection to improve visibility of where and how to turn on lights for both tennis and basketball areas. Timers control the time lights go out, but participants turn on lights.
- g) Update of Kyle Street Park Hurricane repair/improvement project:
(General Contractor = Scott Taylor Construction, Architect = Ellender & Assoc.)
- Gym Floor repairs, refinishing, and sports markings are complete.
 - Interior finishing work on the Recreation room, concession stand, restroom are ongoing.
 - Exterior finishing work on sidewalks, parking area, and grounds are ongoing.
 - SPAR staff will begin installation of picnic tables, benches, trash receptacles, and other furniture and fixtures as they become construction free. July 2024 is the targeted date of completion for this project.
- h) Staff are working to complete the installation of the Disc Golf Course at Carlyss Park. Planning to have an event day to introduce this new activity to the community in July/August 2024.
- i) Staff is working to obtain quotes for refinishing and remarking of the Aquatic Center and Carlyss Gymnasiums flooring. Carlyss Gym floor also needs some repairs. The remark will include pickleball lines in both locations.
- j) Aerate Greens at Frasch Golf Course – Monday, July 8, 2024 (Course will be closed).
- k) SPAR Recreation Fall sports registration deadline dates:
- Adult Slow Pitch Coed & Men's – July 2nd, 2024
 - Youth Soccer - July 29, 2024
 - Youth Football – August 15, 2024
 - Youth Volleyball – September 4, 2024
- l) Notice of SPAR's July 16, 2024, regular board meeting will include adoption of Property Tax Millage rate for 2024 which is a property reassessment year.

9. Notification of upcoming Events:

- Coach Gueringer Football Camp – Mon.-Wed. June 17th-19th (Carlyss Park)
- Am. Red Cross Lifeguard Training – June 20th-23rd (Rec. & Aquatic Center)
- World’s Largest Swimming Lesson – June 20th 8 am (Rec. & Aquatic Center)
- SPAR Summer Camp – June 24th – 28th (Carlyss Park M-Th/Aquatic Center-Fri)
- Mizuno Fitting Day – Tues. June 25th 12pm-4pm (Frasch Golf Course)
- Little League Baseball District Tournament – Mon.-Sun. June 24th-30th (Pattison Park)
- SETBA Baseball Tournament – Thurs. – Sun. June 27th-30th (McMurry Park Fld 37, 40, 41)
- July Swim Lessons – Various sessions and times – Rec. & Aquatic Center)
- Adult Slow Pitch begin – Tues.-Wed. July 2nd-& 3rd (North Pattison Park)
- SETBA Baseball Tournament – Thurs.-Sun., July 4th-7th (McMurry Park Fld 37, 40, 41)
- Chess lessons and sparring matches – Sat. July 6th & July 13th (Annex Bldg.)
- SPAR Summer Camp – July 8th-12th (Frasch Park M-Th/Aquatic Center-Fri)
- Serialfest Film fest – Sat. July 13th (Mines House)
- Junior Golf Camps – July 9th-11th, Aug. 6th-8th (Frasch Golf Course)
- Soccer Clinic w/Sulphur High School – Thurs. July 11th (McMurry Park Soccer Fields)
- Am. Red Cross Lifeguard Training – July 11th-14th (Rec. & Aquatic Center)
- PBR Baseball Tournament – Thurs. – Mon. July 11th-15th (McMurry Park Fld 37, 40, 41)
- Southern Collegiate Sports – Fri. – Sun. July 12th-14th (North Frasch Complex)
- Challenger Soccer Camp – Mon.-Fri. July 15th-19th (McMurry Park Soccer Fields)
- SPAR Summer Camp – July 15th-19th (Kyle Street Park M-Th/Aquatic Center-Fri)
- PBR Baseball Tournament – Thurs. – Mon. July 18th-22nd (McMurry Park Fld 37, 40, 41)
- Brimstone Kids Camp – Sat. July 20th (Henning Cultural Center)
- “Nuts & Bolts” Art Exhibit – Thurs. July 25th – Thurs. Aug. 29th (Henning Cultural Center)
- US Kids Golf Local Tour – Mon. July 29th (Frasch Golf Course)

10. Adjournment of Public Meeting.

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Natalie Bowers at 337-527-2500 describing the assistance that is necessary.

Note: For Agenda Items to be added requires a unanimous roll call vote, public statement as to nature and reason for the addition, and is to include public forum participation