



NOTICE POSTED: June 16, 2023 @ 1:00 P.M.

**NOTICE OF PUBLIC MEETING
SULPHUR PARKS AND RECREATION
REGULAR BOARD OF COMMISSIONERS MEETING**

A public meeting will be held as follows:

DATE: Tuesday, June 20, 2023

TIME: 5:30 P.M.

**PLACE: SPAR Recreation and Aquatic Center Multipurpose Room
933 West Parish Road, Sulphur, Louisiana**

AGENDA:

Call to Order

Roll Call

1. Presentation and Approval of Minutes from May 16, 2023, Regular Board Meeting.
2. Mr. Coy Vincent of Gragson, Casiday, & Guillory to present the 2022 Financial Audit and Agreed Upon Procedures required by Louisiana Legislative Auditor.
3. Presentation and Approval of Financial Statements for May 2023.
4. Adopt Property tax millage rate for 2023.
5. Request permission to enclose, configure, and furnish office space on the second floor of the Rec. & Aquatic Center to accommodate SPAR's IT department. Cost not to exceed \$50k.
6. The staff and Architects, Duplantis Design Group recommends the acceptance of the low public base bid received and opened on June 6, 2023, for the Restroom Building and Open Pavilion as part of Phase I of the Center Circle Park redesign project. The low public bid received and recommended is from Trahan Construction in the amount of \$632,400. Anticipated completion date is 120 calendar days from issuance of notice to proceed. Public Bids received as outlined below:

Bid Date: 6-6-2023

[] = low bid

BIDDER	LICENSE NO.	BASE BID
Alfred Palma, LLC	21546	\$679,000
Angelico Constr.	44472	No Bid
RPM, LLC	65984	No Bid
Russell J. Stutes Constr.	13484	\$674,900
Scott Taylor Constr.	27110	\$709,000
Shannon Smith Constr.	40596	No Bid
Trahan Constr.	42520	[\$632,400]
31 Construction, LLC	65825	No Bid

7. The staff request permission for the Director to designee to issue and execute change orders as necessary not to exceed 10% greater (\$63,240) than the public bid of \$632,400 received and awarded to Trahan Construction by the Board at this meeting for the Restroom building and open Pavilion as part of Phase I of the Center Circle Park redesign project.

8. Notifications

a) Update of Center Circle Park redesign Project

- The Splash Pad at Center Circle Park is estimated to be complete in early July 2023. Spray features and remaining materials to be delivered June 21st, 2023.
- Playground, Pool, & Pool House public bids advertisement estimated to go out July 2023.

b) Update of Kyle Street Park Hurricane repair/improvement project.

- City of Sulphur – Pre and Post runoff drainage study requirement
- Pre and Post Runoff Drainage Study – Duhon & Pleasant Engineers - \$12,500
- Change Order #1 – Scott Taylor Const. - \$70,477.75
Related Floodway requirements as approved by the City of Sulphur. Site work and removal of 1,000 cubic yards of soil 6 inches deep. Work must be done prior to exterior work already under contract. Estimate 2-3 weeks pending weather.

c) Aerate Greens at Frasch Golf Course – Monday, July 20, 2023 (Course will be closed).

d) SPAR Recreation Fall sports registration deadline dates:

- Soccer - August 14, 2023
- Football – August 23, 2023
- Volleyball – September 4, 2023

9. Notification of upcoming Events:

- Am. Red Cross Lifeguard Training Session XI – June 6th - 8th (Rec. & Aquatic Center)
- SWLA Big League Baseball Development Series – June 27th, June 29th, July 3rd (Fld 37-McMurry)
- Ladies Intro to Golf Clinic – June 13th & June 27th 5:30 pm-6:30 pm (Frasch Golf Course)
- SPAR Swim Lessons – June, July, August various times (Aquatic Center)
- Holes for Hattie & Ellie “Tee off for Two” 4-man Scramble – June 24th (Frasch Golf Course)
- SPAR Summer Sports Adventure Camp – June 26th – 30th (Carlyss Park)
- Little League Allstars Baseball Tournament – June 26th – July 2nd (Pattison Park)
- 2nd Saturday “Free” Junior Golf Clinic – July 8th (Frasch Golf Course)
- SPAR Summer Sports Adventure Camp – July 10th – 14th (Carlyss Park)
- Junior Golf Camps – June 6th, July 11th, Aug. 8th 9:00am – 11:00 am (Frasch Golf Course)

10. Adjournment of Public Meeting.

Laurie Koelzer, Executive Director
Sulphur Parks and Recreation
933 West Parish Road Sulphur, Louisiana 70663
Tel: 337.527.2500

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Natalie Bowers at 337-527-2500 describing the assistance that is necessary.

Note: For Agenda Items to be added requires a unanimous roll call vote, public statement as to nature and reason for the addition, and is to include public forum participation