



**NOTICE OF PUBLIC MEETING  
SULPHUR PARKS AND RECREATION (SPAR)  
REGULAR BOARD OF COMMISSIONERS MEETING  
Agenda for Tuesday, October 18, 2022 @ 5:30 P.M.  
Held at the SPAR Recreation and Aquatic Center Multipurpose Room  
933 W. Parish Road Sulphur, LA 70663**

**CALL TO ORDER  
ROLL CALL**

1. Presentation and Approval of Minutes from September 20, 2022, Regular Board Meeting.
2. Presentation and Approval of Financial Statements for September 2022.
3. Review, discussion, and consideration to Adopt recommendations for changes, additions to SPAR's Sports and Facility Manual to be effective January 2023.
4. The staff request permission to complete the interior space of the Golf Teaching building. Work to be provided by a combination of Contractor change order, staff, and direct purchases. Cost estimates not to exceed \$75k.
5. The staff request permission to enter into a professional service agreement with Duplantis Design Group (DDG) to provide Architect services for the Center Circle Park Re-design project. *(Board approved master plan presented at the September 20, 2022, regular board meeting).*
6. Consideration to adopt Resolution to waive the prohibition against jury trials in litigation against Sulphur Parks and Recreation (formerly known as Community Center and Playground District Number Two of Ward Four of Calcasieu Parish in accordance with LA. R.S. 13:5105.
7. Consideration from Board to allow the Director to negotiate with Calcasieu Parish Sheriff's office for the sale of a parcel of SPAR property located on the southeast side of land running along the North side of I-10 frontage road and parallel to the Recreation and Aquatic Center property. Parcel is approximately 4.85 acres and purchased in 2009. The Sheriff's Office is requesting consideration to purchase property to allow for the building of a FEMA Emergency Responders Headquarters in the next 18-24 months.
8. Notifications to the Board.
  - a) Notification of Change Order to Contract with D & G Construction for the Demolition of Center Circle Pool as follows:
    - Change Order #1 - \$17,750.00 – Removal of unsuitable soil and dispose offsite. Long term leaks between kiddie pool, large pool as well as deep section of pool caused more width and depth of ground to be removed and refilled.

- b) Staff notification of entering a Memorandum of Understanding with Calcasieu Parish Sheriff's Office for use of a section/area of McMurry Park grounds, specifically, the west and northwest parking lots of the park, for staging and operation of CPSO law enforcement/emergency responder personnel in the event of and response to a natural disaster.
- c) The staff to provide update on status of Hurricane and Improvement Projects.
- d) Staffing updates to be provided by Director.
- e) The staff has completed the first phase of setup of CivicRec Parks and Recreation management software. Phase I consists of online sports registration and league management which is live now for Basketball registration. We refer to this new method of registration as "SPARC". Next phase will include Facility Reservations and Tournament Team registration. Staff to provide demonstration of registering.
- f) Next regular SPAR Board meeting scheduled for Tuesday, November 15, 2022 @ 5:30 p.m. to include presentation, discussion, and consideration to amend the 2022 Financial Budget and presentation, discussion, and consideration to adopt the 2023 Financial Budget. Public Hearing will be conducted at 5:30 p.m.; followed by regular board meeting.
- g) Upcoming events scheduled at various locations:
  - Sulphur High Calcasieu Champs Swim Meet- 5:00pm Thurs., Oct. 20, 2022 (Rec & Aquatic Center)
  - Spartans Swim Team time trial- 4:00pm Fri., Oct. 21, 2022 (Rec. & Aquatic Center)
  - Stars & Stripes Car Show- Sat., Oct. 22, 2022 (The Grove at Heritage Square)
  - Yoga at the Henning House – 4:30pm Tues., Oct. 25, 2022 (Henning Cultural Center)
  - St. Theresa Edge Camp Golf Tournament- 1:00 p.m. Shotgun Sat., Oct. 29, 2022 (Frasch Golf Course)
  - Sulphur High Last Chance Swim Meet- 9:00am-1:00pm Sat., Oct. 29, 2022 (Rec. & Aquatic Center)
  - Maplewood Middle School's Art in the Park- 9:30am-12:00pm Sat., Oct. 29, 2022 (Maplewood Commons)
  - SPAR Boo Bash- 3:00pm-6:00pm Sat., Oct. 29, 2022 (Recreation & Aquatic Center)
  - SPAR Volleyball End of Season All Star Games- 9am-12pm Sat., Nov. 5, 2022 (Benglis Gym)
  - SC3 Golf Tournament – 8:00 a.m. shotgun, Sat. Nov. 5, 2022 (Frasch Golf Course)
  - USSSA Fall Baseball League Games- Sun., Nov. 6, 2022 (Pattison Complex)
  - SPAR Rec Football Superbowl- 5:30pm-8:30pm Mon., Nov. 7, 2022 (SHS Matt Walker Stadium)
  - SPAR Rec Basketball Showcase- 5:30pm-7:30pm Tues., Nov 8, 2022 (Rec. & Aquatic Center)
  - SPAR Rec Basketball Draft- 5:30pm Thur., Nov 10, 2022 (Frasch Rec Room)
  - Veteran's Day program- 11:00am Sat., Nov 12, 2022 (Rec.& Aquatic Center)
  - Second Saturday Free Junior Golf Clinic- 2:00pm-3:00pm Sat., Nov. 12, 2022 (Frasch Golf Course)
  - USSSA Fall Baseball Tournament 8u-10u- Sat., Nov. 12 – Sun., Nov. 13, 2022 (North Frasch Complex)

## 9. Adjournment

*Note: For Agenda Items to be added requires a unanimous roll call vote, public statement as to nature and reason for the addition and is to included public forum participation.*

*In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Natalie Bowers at 337-527-2500 describing the assistance that is necessary.*