



**SULPHUR PARKS AND RECREATION (SPAR)**  
**Regular Board of Commissioners Meeting**  
**Held at the SPAR Recreation and Aquatic Center Multipurpose Room**  
**933 W Parish Road, Sulphur, Louisiana 70663**  
**Tuesday, June 21, 2022, 5:30 pm**

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met at 5:30 pm on Tuesday, June 21, 2022, in the multipurpose room at SPAR Recreation and Aquatic Center in Sulphur, Louisiana for the regularly scheduled board meeting. The meeting was called to order and a roll call was taken. Board members present were David Devall, Doug Como, Mitch Bowers, Mike Boyette, and David Couvillon.

Mr. Bowers welcomed Mr. Charles Schrupf as a representative of the Wall of Honor Committee and gave Mr. Schrupf the floor to present the 2022 Wall of Honor inductees. Mr. Schrupf gave brief history on the purpose and establishment of the Wall of Honor award and then presented the 2022 inductee, Mr. Ken Moreland. Mr. Schrupf recapped the many years of service to the community through SPAR. Mr. Moreland has served the youth of the area as a coach, umpire, and has volunteered in various capacities for both the LHSAA State Softball and Baseball Tournaments since SPAR was awarded the events. Mr. Moreland thanked the board, mentioned his excitement that SPAR was awarded the LHSAA events for an additional two years, and that he looked forward to volunteering again. Mr. Bowers thanked Mr. Moreland and called for a brief recess to allow the inductee and his family to take photos.

The meeting resumed after the short recess.

On a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried, the board approved the minutes as presented for the May 17, 2022, regular board meeting.

On a motion by Mr. Como, seconded by Mr. Devall, and carried, the board approved the minutes as presented for the May 19, 2022, special board meeting.

Mr. Bowers welcomed Mr. Coy Vincent of Gragson, Casiday, & Guillory to present the 2021 Financial Audit and Agreed Upon Procedures required by Louisiana Legislative Auditor. Mr. Vincent recapped the audit by stating that SPAR only experienced a net loss of \$122k due to spending \$6 million in hurricane repairs. He stated that hurricane expenses have been or are anticipated to be covered by insurance proceeds. Mr. Vincent presented the audit report as a clean, unmodified report with no findings. Overall, the financials were in good shape and Mr. Vincent commended the staff for another year of great work. On motion by Mr. Couvillon, seconded by Mr. Boyette, and carried, the board accepted the 2021 financial audit as presented.

On a motion by Mr. Como, seconded by Mr. Devall, and carried, the board approved the financials as presented for April 2022. The director, Ms. Laurie Koelzer, presented the financials and stated that April revenues and expenditures are as expected and within budget. Mr. Devall asked if SPAR was subject to a filing deadline for insurance claims or if risk existed to timeout on recovery efforts. Ms. Koelzer stated that insurance is aware of all claims and timelines for reconstruction. She explained SPAR is not at risk of losing insurance proceeds due to delayed recovery efforts.

Ms. Koelzer presented the financials for May 2022 and stated that all revenues and expenditures for the month were as expected and within budget. The board approved the May 2022 financials as presented on a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried.

Following discussion, on a motion by Mr. Como, seconded by Mr. Devall, and carried, the board set a special meeting date of June 30, 2022 at 5:30 pm to discuss possible budget for the Center Circle re-design project; and to enter executive session to conduct final interviews for the executive director position, with consideration to make offer and hire candidate selected by a roll call vote of board members.

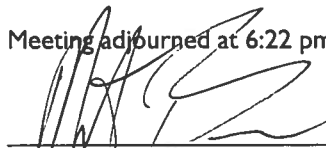
**Notifications –**

- a) Center Circle Master Plan Design Charrette scheduled to be held Tuesday, July 12, 2022, at the SPAR Recreation & Aquatic Center, from 6pm – 8pm.

- b) Review of attendance for the Recreation and Aquatic Center and the Waterpark.
- c) Receipt of replacement Swings for McMurry and Center Circle Parks destroyed by Hurricane Laura. Ordered in Fall of 2021, supply chain caused delay in deliver and installation.
- d) Notice to proceed has been issued to Scott Taylor Construction for the Hurricane repairs for Carlyss Park. Project began on Monday, June 13, 2022, with projected completion date of February 28, 2023.
- e) Change Order/Notice of Acceptance on the following Hurricane repair projects
  - Frasch Park Gym, Recreation Room, and Office Building
    - Change Order #5 - \$0.00 - Add additional eighty-one (81) days to contract
    - Recommendation of Acceptance – Punch List = \$2,470.00
  - McMurry-Phase II & Pattison Park
    - Change Order #1 - \$14,703.60 – Field 29 Remove and install new roof sheets, set poles, and repair concrete on existing bleacher covers.
    - Change Order #2 - \$4,850.00 – Field 40/41 Entrance Gate Canopy-One sheet and ridge, Field 29-One open and 4 closed purlins, Gym-1-3x5 door canopy.
- f) Notice received from Louisiana High School Athletic Association, awarding SPAR to host the following State Championship events:
  - 2022 – 2023 Swimming Championships (4-day event)
  - 2023 – 2024 Softball Championships (3-day event)
  - 2023 – 2024 Baseball Championships (4–5-day event)
- g) Closure of Frasch Golf Course scheduled for Monday, July 11, 2022, to allow for Aeration of the Greens.
- h) SPAR's July 19, 2022, Regular Board Meeting will include Adoption of Property Tax Millage rate for 2022.
- i) SPAR partnered with SC3 to host their Summer Camp for ages K-6<sup>th</sup> grade at Frasch Recreation Room. Program activities to include Science and math lessons, music, art, indoor rec. games, outdoor rec. games, playground play, and snacks. Dates for the summer camp are held Mondays and Thursday's (June 13, 16, 20, 23 & July 11, 14, 18, 19, 21, 25, 28, 2022).
- j) SPAR Recreation Sports items:
  - Summer Softball season – Tuesday's & Thursday's June 30<sup>th</sup> – August 2, 2022 (Pattison Park)
  - Registration for Fall Sports (Soccer, Football, Volleyball) – June 28<sup>th</sup> – August 11, 2022 (Aquatic Center)
- k) Upcoming events-
  - National Parks and Recreation Month – Various activities July 1-31, 2022 (various Parks)
  - USSSA Global World Series – Wed. June 22 - Sun. June 26<sup>th</sup>, 2022 (North Frasch)
  - 2D Sports LA/TX Border Battle – Fri. June 24 – Sat. June 25, 2022 (McMurry Park)
  - Brimstone Kids Art Camp – Sat. June 25<sup>th</sup> & Sat. July 23, 2022 (Henning Cultural Center)
  - Little League District 6 Tournament – Mon. June 27-Sat. July 2, 2022 (Pattison Park)
  - New Balance Future Stars Natl. Combine – Mon. June 27-Thurs. June 30, 2022 (McMurry Park)
  - Little League District 6 Tournament, (13-18 yr. old's) – Wed. June 29 – Fri. July 1, 2022 (McMurry Park)
  - First Responders Day @ the Waterpark – Thurs. June 30, 2022 (SPAR Waterpark)
  - New Balance Future Stars Class of 2023 – Tues. June 28-Sun. July 3, 2022 (McMurry Park)
  - New Balance Future Stars Class of 2024 – Tues. July 5 – Sun. July 10, 2022 (McMurry Park)
  - Adult Swim in the Raging River – Wed. July 6, 2022 (SPAR Waterpark)
  - Free Junior Golf Clinic – Sat. July 9, 2022 (Frasch Golf Course)
  - Swim & Sport Camp – Tues. July 12, 2022 (Rec. & Aquatic Center)
  - Mile Against the Current – Wed. July 13, 2022 (SPAR Waterpark)
  - Junior Golf Camp – Tues. July 12 – Thurs. July 14, 2022 (Frasch Golf Course)
  - Sensory Swim – Wed. July 13, 2022 (SPAR Waterpark)
  - SPAR Arts & Recreation – Sat. July 16, 23, 30, 2022 (Rec. & Aquatic Center)
  - Bayou Junior Golf Tournament – Tues. July 19, 2022 (Frasch Golf Course)
  - New Balance Future Stars Class of 2025 – Tues. July 19 – Sun. July 24, 2022 (McMurry Park)

All business taken care of, a motion to adjourn was made by Mr. Como, seconded by Mr. Boyette, and carried.

Meeting adjourned at 6:22 pm.

  
 Approved (Board Member)

  
 Attested