



**SULPHUR PARKS AND RECREATION (SPAR)**  
**Regular Board of Commissioners Meeting**  
**Held at the SPAR Recreation and Aquatic Center Multipurpose Room**  
**933 W. Parish Road Sulphur, LA 70663**  
**Tuesday, May 21, 2024, 5:30 P.M.**

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met at 5:30 pm on Tuesday, May 21, 2024, in the multipurpose room at SPAR Recreation and Aquatic Center in Sulphur, Louisiana for the regular scheduled board meeting. The meeting was called to order and a roll call was taken. Board members present were Don Martin, Mike Boyette, David Devall, and Len Lemelle; David Couvillon was absent.

The minutes of the April 16, 2024, regular board meeting were approved as presented on a motion by Mr. Boyette, seconded by Mr. Martin, and carried.

Board was notified that April financials would be presented at the June 2024 regular board meeting. No board action was needed or taken.

Mr. Mike Hill requested to address the board and discuss SPARs continued development and investment in the sport of pickleball. Mr. Hill was complimentary about SPAR and how the organization supports area athletes. He specifically mentioned pickleball and discussed how pickleball has a low barrier to entry and allows men & women to compete together. It was requested that SPAR invest in indoor courts, covered courts during inclement weather, and additional outdoor courts. His final request was to send staff to investigate a tournament style pickleball facility to increase access and allow for more opportunities to play & participate. Mr. Martin asked about the number of courts envisioned in a tournament facility. Mr. Hill stated that ideally, 8 courts would be needed to be dedicated to a tournament destination. Ms. Koelzer shared existing plans that are in progress to address Mr. Hill's requests. She shared that Kyle Street Park Gym, Carlyss Park Gym, and the Aquatic Center to meet the request for indoor access.

The staff, on a motion by Mr. Boyette, seconded by Mr. Lemelle, and carried, was granted permission to make aesthetic improvements to the Golf Course Grill not to exceed \$80k. The Director, Ms. Koelzer, presented the design created by SC3 in their consulting capacity and shared that she wanted to continue the forward progress.

The board, on a motion by Mr. Martin, seconded by Mr. Boyette, and carried, granted permission to advertise and place out for public bid for the North Frasch Softball Indoor Batting Cage. The probable cost estimate is roughly \$1.1 million. Ms. Koelzer stated implicitly that this batting cage is to be built for SPAR recreational programming with use being extended to Calcasieu Parish School System athletic programs.

On a motion by Mr. Boyette, seconded by Mr. Lemelle, and carried, the board granted permission to advertise and place for public bid for the Center Circle Community Center to include alternates for parking lot resurfacing, lighting, and outdoor fitness area. Probable cost estimate of \$3 million. Construction is anticipated to take approximately 1-year, project slated for completion in Fall 2025.

Mr. Charles Schrupf, after providing an overview of the creation and purpose of the Wall of Honor, presented the 2024 Wall of Honor recipient as selected by the Wall of Honor Committee. The 2024 recipient was Bryan Stewart. Mr. Stewart was recognized for his years of service through volunteerism, employment, and as a participant of Sulphur Parks & Recreation programs, events, and facilities. The board thanked Mr. Schrupf and congratulated Mr. Stewart. On a motion by Mr. Boyette seconded by Mr. Lemelle, and carried, the meeting was adjourned for a short recess.

On a motion by Mr. Boyette, seconded by Mr. Lemelle, and carried, the board meeting resumed at 6:06 pm.

Ms. Koelzer presented the anticipated opening schedule for Center Circle Pool and acknowledged that construction delays and weather issues did impact the original date of early June 2024. Operational hours and fee structure for the 2024 season were presented, and it was stressed that the intent is to keep the Pool open through the month of September providing weekend access to the community. The anticipated opening date is slated for July 2024. The board approved dates and fees as presented on a motion by Mr. Boyette, seconded by Mr. Lemelle, and carried.

Notifications -

- a) Notice of Change Orders to contract with Air Plus, LLC for the Replacement of Air Handler Unit #1 in the Aquatic Center Natatorium. Original Contract = \$528,000, plus Change Orders #1-#3 for a total of \$538,403.54 to date. Substantial completion date anticipated end of June 2024.
  - Change Order #2 - \$2,603.54 – Remove and Replace on 12” spiral duct and grilles from existing duct work. Addition of 22 calendar days to the contract time.
  - Change Order #3 - \$7,800.00 – Replace the duct work transition from the main pool trunkline to the new duct work.
  
- b) Notice of Change Order to contract with Trahan Construction for Center Circle Pool and Pool House. Original Contract = \$2,647,000.00, plus Change Order #1 = \$2,672,279.00. Substantial completion date anticipated for June 17, 2024.
  - Change Order #1 - \$25,279 – Add additional drainage line to increase capacity required to support the pool deck, splash pad, and playground areas. Add additional perimeter lighting and brick columns around pool deck and additional light fixtures on the pool house building. Credit for removal from contract the canopy for the mechanical yard, and the SPAR logo for side of building. Addition of 39 calendar days to the contract time.
  
- c) Substantial completion received for Center Circle Restroom Building and Large Picnic Pavilion.
  
- d) Sabine Pools has completed the Project for the Waterpark Resurfacing and Repairs of the original park within the contracted 90 days. The park opens Friday, May 24<sup>th</sup>.
  
- e) Status update on Hurricane Repair and Improvement projects:
  - Center Circle Playground – Playground equipment is onsite; forms are being prepped for laying the soft surface. Substantial Completion set for July 9<sup>th</sup>, 2024, but may need extension of time due to being impacted by inclement weather.
  - Kyle Street Park - Gymnasium Floor repairs, painting and refinishing, Tile work, counter tops, plumbing fixtures, dirt work, and parking lot are underway. Gymnasium flooring is anticipated to be completed May 31, 2024, with Substantial completion anticipated for end of June 2024.
  
- f) SPAR’s 2024 Waterpark season kicks off with Sensory Swim on Friday, May 24<sup>th</sup> 6pm to 8pm, followed by Sulphur residents only – Sat. May 25<sup>th</sup> – Friday, May 31<sup>st</sup>, 2024. Open to residents and non-residents beginning Saturday, June 1<sup>st</sup> – Sunday, August 4, 2024.
  
- g) Attendance for the 2024 LHSAA State Championships Events:
  - Softball Championships - April 28-29, 2023 (40 Teams, 2-day event) Ticket Sales=11,461
  - Baseball Championships - May 9-13, 2023 (40 Teams, 5-day event) Ticket Sales=19,213
  
- h) Notice that SPAR’s July 16, 2024, Regular Board Meeting will include Adoption of Property Tax Millage rate for 2024 which is a property reassessment year.
  
- i) Upcoming Events -
  - Duck Off Golf Tournament – Sat., May 18<sup>th</sup> (Frasch Golf Course)
  - SHS Softball Tryouts – Tues., May 21<sup>st</sup> (N Frasch Softball Complex, Fld 19)
  - Sulphur Soccer Club Tryouts – Tues., May 21<sup>st</sup> (McMurry Soccer)
  - Titleist Fitting Day – Thurs., May 23<sup>rd</sup> (Frasch Golf Course)
  - Spoonbill 2 Man Scramble – Sat., May 25<sup>th</sup> (Frasch Golf Course)

- Ladies Intro to Golf Clinic – Session Two –Tues., May 14<sup>th</sup> – June 11<sup>th</sup> (Frasch Golf Course)
- ~~Sports Production LA Tournament – Sat-Sun., June 1<sup>st</sup>-2<sup>nd</sup> (Pattison & N Frasch Complex)~~
- Thomas Tillery Baseball Camp – Mon-Thurs., June 3<sup>rd</sup>-6<sup>th</sup> (McMurry Turf Complex)
- Junior Golf Camps – Tues., June 4<sup>th</sup>, July 9<sup>th</sup>, August 6<sup>th</sup> (Frasch Golf Course)
- Recreation Sports – Spring Season ENDS – Tues., June 4<sup>th</sup> (All Parks)
- SWLA Lineman Camp – Mon-Wed., June 10<sup>th</sup>-12<sup>th</sup> (Carlyss Park)
- Jennie Finch World Series – Thurs-Sat., June 13<sup>th</sup>-16<sup>th</sup> (Pattison & N Frasch Softball Complex)
- Suarez/Saucier Memorial Scholarship Golf Tournament – Fri., June 14<sup>th</sup> (Frasch Golf Course)
- 3 Club Challenge – Sat., June 15<sup>th</sup> (Frasch Golf Course)
- Coach Gueringer Football Camp – Mon-Wed., June 17<sup>th</sup>-19<sup>th</sup> (Carlyss Park)
- Little League Baseball District Tournament – Mon-Sun., June 24<sup>th</sup>-30<sup>th</sup> (Pattison Park)
- SETBA Baseball Tournament – Thurs-Sun., June 27<sup>th</sup>-30<sup>th</sup> (McMurry Park)

All business taken care of, a motion to adjourn was made by Mr. Martin, seconded by Mr. Lemelle, and carried.

Meeting adjourned at 6:31pm.

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Approved (Board Member)

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Attested