



**SULPHUR PARKS AND RECREATION (SPAR)  
Regular Board of Commissioners Meeting  
Held at the SPAR Recreation and Aquatic Center Multipurpose Room  
933 W Parish Road, Sulphur, Louisiana 70663  
Tuesday, March 15, 2022, 5:30 pm**

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met at 5:30 pm on Tuesday, March 15, 2022, in the multipurpose room at SPAR Recreation and Aquatic Center in Sulphur, Louisiana for the regularly scheduled board meeting. The meeting was called to order and a roll call vote was taken. Board members present were David Devall, Doug Como, Mitch Bowers, Mike Boyette, and David Couvillon.

On a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried, the board approved the minutes as presented for the February 15, 2022, regular board meeting.

Financial statements for February 2022 were presented to the board, and approved, following a motion by Mr. Como, seconded by Mr. Couvillon, and carried.

The director, Steve Gayfield, requested the board accept and approve amending the 2022 budget later in the year to allow for a part time pay scale adjustment to set starting rates of pay between \$10.00 and \$14.00 an hour, depending on position, qualifications, and experience. A roll call vote to record the board decision was taken following a motion by Mr. Como, seconded by Mr. Devall, and carried.

The roll call votes cast were as follows:

YEAS: David Devall, Doug Como, Mitch Bowers, Mike Boyette, David Couvillon  
 NAYS: None  
 ABSENT: None  
 NOT VOTING: None

SPAR staff and Architect, Mr. Curtis Vincent of VSG, presented and recommended acceptance of the low public base bid and alternate #1 received and opened on March 7, 2022, for Hurricane Laura repairs to McMurry – Phase II and Pattison Park. The low public bid received and recommended is Gunter Construction, Inc. for the base bid of \$760,300, and alternate #1 of \$118,300 for resurfacing of the eight tennis courts at McMurry Park, for a total contract award of \$878,600. The board accepted staff recommendation and awarded the base bid and alternate #1 to Gunter Construction, Inc on a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried. Public bids received as outlined below: *(Board granted the staff permission to advertise and place for public bid at the December 21, 2021, regular board meeting for permanent repairs/replacements for Hurricane(s) Laura/Delta.*

Bid Date: 3-7-22

[ ] = low Bid

BIDDER	LICENSE NO.	TOTAL BASE BID (McMurry and Pattison)	ALTERNATE #1 (Add for resurfacing 8-Tennis Courts @ McMurry Park)	TOTAL (Base Bid plus Alternate #1)
<b>Gunter Constr. Inc.</b>	<b>41469</b>	<b>[\$760,300]</b>	<b>[\$118,300]</b>	<b>[\$878,600]</b>
Seth Priola Constr., LLC	59903	No Bid	No Bid	No Bid
Shannon Smith Const., LLC	40596	\$778,000	\$122,500	\$900,500
Trahan Constr., LLC	42520	No Bid	No Bid	No Bid

On a motion by Mr. Como, seconded by Mr. Devall, and carried, staff was granted permission for the director or designated staff to issue and execute change orders as necessary not to exceed 15% greater (\$131,790) than the public bid of \$878,600 received and awarded to Gunter Construction, Inc. by the board for Hurricane Laura repairs at McMurry-Phase II and Pattison Park.

Staff recommended for acceptance the low line-item public bids received and opened on March 3, 2022, for swimming pool chemicals for 2022. Vendors have stated that pool chemical availability and pricing have become in short supply and volatile in pricing. Board approval was granted on a motion by Mr. Como, seconded by Mr. Devall, and carried. The low public bidders as outlined below: *(Board granted staff permission to place for public bid at the November 16, 2021, regular board meeting.)*

Bid Date: 3-3-22

[ ] = low Bid

BIDDER	ITEM #1 Pulsar Plus Briquettes Calcium Hypochlorite (50 lb. bucket)	ITEM #2 Calcium Hypochlorite Granules 68% (100 lb. bucket)	ITEM #3 Trichlor 3” Tablets Stabilizer (50 lb. bucket)	ITEM #4 Granular Conditioner/Cyanuric Acid Stabilizer (100 lb. bucket)
Sabine Pools & Spas	No Bid	No Bid	[\$324.00]	[\$232.00]
Commercial Aquatics	[\$172.50]	No Bid	No Bid	No Bid
C & L Aqua Professionals	No Bid	No Bid	No Bid	No Bid
Leslie Pools	No Bid	No Bid	No Bid	No Bid
Pro Pools & Spa	No Bid	No Bid	No Bid	No Bid

Following a roll call vote, on a motion by Mr. Como, seconded by Mr. Couvillon, and carried, the board approved staff recommendation to not open the Center Circle Pool for the 2022 season due to the major structural damages sustained from Hurricane(s) Laura/Delta. The evaluation by a structural engineer firm recommended the pool house building be demolished. SPAR operated for the 2021 season using temporary ticket trailer, restrooms, and showers, but proved problematic to maintain, expensive rentals, and low attendance / revenue. Per the director, Mr. Gayfield, an RFP for the Center Circle Park redesign is slated to be sent out by end of week. The roll call votes cast were as follows:

YEAS: David Devall, Doug Como, Mitch Bowers, Mike Boyette, David Couvillon  
 NAYS: None  
 ABSENT: None  
 NOT VOTING: None

Notifications –

- a) Change Order to the project awarded to Gunter Construction for hurricane repairs to the Aquatic Center and Waterpark. *(Board granted Director permission to issue and execute change orders as necessary not to exceed 15% greater (\$357,750) than Public Bid awarded for \$2,385,000 at the March 2, 2021, regular board meeting).*  
 Change Order is as follows:
  - Change Order #2 - \$16,772.72 - Add for Labor and Materials to sand and refinish entire floor in exercise/aerobic room.
- b) Ongoing vandalism issues at McMurry Park restroom facilities. Police will increase patrols in the area.
- c) Receipt from Mr. Mike Trahan with 2-D Sports of the cancellation of their field rental reservation scheduled for March 18-19, 2022, for a high school softball invitational tournament to be hosted by Iowa High School & 2-D Sports.
- d) Maplewood Commons Little Free Library was chosen by Good Morning America for their March book club to win two copies of GMA’s March book pick “The Love of my Life” by Rosie Walsh, and in a segment aired on March 1<sup>st</sup> announced the winners and shared a map of the 150 Little Free Libraries around North America. Calcasieu Parish Public Library partners with SPAR to provide the Little Free Libraries at both Maplewood Commons and The Grove parks.
- e) Opening/Ribbon Cutting ceremony for the Sulphur Kiwanis “Born Learning Trail” at McMurry Park is scheduled to be held Wednesday, April 20, 2022 @ 12 noon. *(Board approved to partnership with Sulphur Kiwanis to add this amenity to SPAR facilities at the August 17, 2021, regular board meeting).*
- f) Sam Houston High School’s Baseball/Softball fields have been completed allowing their Teams to return to their home fields. They expressed their appreciation to SPAR for provided use of fields while turf was being added to their facilities.
- g) Notification of the Recreation Sports opening days:
  - Softball (ages 7-18) – Saturday, Apr. 2, 2022
  - Baseball (ages 7-19) – Saturday, Apr. 9, 2022

h) Upcoming events scheduled at various locations:

- SPAR Swim Lessons – Various dates Mar./Apr. 2022 (Aquatic Center)
- American Red Cross Lifeguarding – Various dates Mar./Apr. 2022 (Aquatic Center)
- Middle School Golf League Tournament – Mar. 17, 2022 (Frasch Golf Tournament)
- SHS Baseball "SPOT" Tournament – Mar. 17-18, 2022 (McMurry Park Baseball Complex)
- Talented Art Program Exhibit–Opening Reception Mar.18, 2022@4:30 P.M. (Henning Cultural Center)
- SHS Golf Invitational Golf Tournament – Mar. 19, 2022 (Frasch Golf Tournament)
- SPAR Arts & Recreation-Mar. 19<sup>th</sup>, 26<sup>th</sup>, Apr. 2<sup>nd</sup>, 9<sup>th</sup>, 2022 (Rec. & Aquatic Center)
- Sheriff Mancuso Bingo Luncheon – Mar. 24, 2022 (Rec. & Aquatic Center)
- Spring Fling SBA 2-man Scramble Tournament – Mar. 26, 2022 (Frasch Golf Course)
- USSSA Cowboy Classic Baseball Tournament – Mar. 26-27, 2022 (Pattison Park)
- 2<sup>nd</sup> Saturday Free Junior Golf Clinic – Apr. 9, 2022 (Frasch Golf Course)
- Peep Hunt/City of Sulphur's Easter Egg Hunt – Sat. Apr. 16, 2022 (Throughout City/Heritage Square)
- Frasch Adult/Child 9-Hole Golf Tournament – Apr. 16, 2022 (Frasch Golf Course)
- Swim & Sport Camp – Apr. 19, 2022 (Rec. & Aquatic Center)

Mr. Steve Gayfield requested an item be added to the agenda concerning the Executive Director position and that the item be discussed in executive session. The parties Mr. Gayfield requested be included in executive session were himself and the board. A motion to add the requested agenda item was made by Mr. Couvillon, seconded by Mr. Boyette, and carried following a unanimous roll call vote. The roll call votes cast were as follows:

YEAS: David Devall, Doug Como, Mitch Bowers, Mike Boyette, David Couvillon  
NAYS: None  
ABSENT: None  
NOT VOTING: None

All public and staff was asked to exit the meeting room and executive session was entered into at 5:57 pm.

Executive session was exited at 6:26 pm and the regular scheduled board meeting was resumed following a motion by Mr. Como, seconded by Mr. Couvillon, and carried after a roll call vote. The roll call votes cast were as follows:

YEAS: David Devall, Doug Como, Mitch Bowers, Mike Boyette, David Couvillon  
NAYS: None  
ABSENT: None  
NOT VOTING: None

On a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried following a unanimous roll call vote, the SPAR Board accepted the resignation of Mr. Steve Gayfield. The roll call votes cast were as follows:

YEAS: David Devall, Doug Como, Mitch Bowers, Mike Boyette, David Couvillon  
NAYS: None  
ABSENT: None  
NOT VOTING: None

On a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried following a unanimous roll call vote, the SPAR Board set a special meeting for March 17, 2022, at 6:30 pm to determine next steps in addressing the vacancy left by the resignation of the Executive Director. The roll call votes cast were as follows:

YEAS: David Devall, Doug Como, Mitch Bowers, Mike Boyette, David Couvillon  
NAYS: None  
ABSENT: None  
NOT VOTING: None

All business taken care of, a motion to adjourn was made by Mr. Como, seconded by Mr. Devall, and carried.

Meeting adjourned at 6:29 pm.

  
Approved (Board Member)

  
Attested