



**NOTICE OF PUBLIC MEETING**  
**SULPHUR PARKS AND RECREATION**  
**Agenda for Monday, September 25, 2023**  
**Held at the SPAR Recreation and Aquatic Center Multipurpose Room**  
**933 W. Parish Road, Sulphur, Louisiana 70663**  
**5:30 P.M.**

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met in the multipurpose room at SPAR Recreation & Aquatic Center in Sulphur, Louisiana for the rescheduled meeting held at 5:30pm on Monday, September 25, 2023. The meeting was called to order and roll call was taken. Board members present were David Devall, David Couvillon, and Len Lemelle. Don Martin and Mike Boyette were absent.

On a motion by Mr. Couvillon, seconded by Mr. Lemelle, and carried, the board approved the minutes as presented for the August 15, 2023, regular board meeting.

On a motion by Mr. Couvillon, seconded by Mr. Lemelle, and carried, the board approved the financials as presented for August 2023. The Director, Ms. Laurie Koelzer, stated that budgeted revenues had been exceeded and that all expenses were trending lower across most departments. Amendment may be needed in November 2023 for Recreation Maintenance and Health Insurance.

The board approved staff recommendation, on a motion by Mr. Couvillon, seconded by Mr. Lemelle, and carried, to accept the low public base bid received and opened on September 6, 2023, for a New Inclusive Playground at Center Circle Park received from Scott Taylor Construction in the amount of \$997,000.00. Construction time is 235 calendar days after issuance of notice to proceed. Public bids received as outlined below:

Bid Date: 9-6-2023

[ ]=low bid

BIDDER	LICENSE NO.	BASE BID
Ryder & Ryder, LTD	43144	\$1,086,000.00
Southern Site Services	74820	\$1,305,000.00
Seth Priola Const.	59903	\$1,168,000.00
Scott Taylor Const.	27110	[\$ 997,000.00]
Shannon Smith Const.	40596	\$1,064,000.00
Trahan Const.	42520	\$1,038,500.00

Permission was granted for the Director or designee to issue and execute change orders as necessary not to exceed 15% greater (\$149,550) than the public bid of \$997,000 received and awarded to Scott Taylor Construction by the Board for the new inclusive playground as part of Phase I of the Center Circle Park redesign project, on a motion by Mr. Couvillon, seconded by Mr. Lemelle, and carried.

On a motion by Mr. Couvillon, seconded by Mr. Lemelle, and carried, the Director's request for an increase in Change Order authority to not exceed 25% greater (\$634,611.50) than public bid of \$2,538,446.00 to allow for additional funding for improvements for the Kyle Street Park Hurricane/Improvement Project was granted. Previous change order authority level of 15% (\$380,766.90) of contract was granted by the board at the November 22, 2022, regular board meeting.

The Director was granted permission to accept and award to the lowest bidder for the construction of the Pool and Pool House as part of Center Circle redesign project on a motion by Mr. Couvillon, seconded by Mr. Lemelle, and carried. Public Bids opened Tuesday, September 26, 2023. Construction Budget estimated for \$3,400,000, with construction time of 190 calendar days after written notice to proceed.

## Notifications –

- a) Change order(s) on the Kyle Street Park Hurricane Laura repair/improvement project awarded to Scott Taylor Construction:
  - Change Order #2 - \$242,092.92 – Labor and material to provide new A/C system for Gymnasium, increase Contract time by 90 calendar days.
  - Change Order #3 - \$145,418.85 – Replacing existing deteriorated sewer piping in Men and Women’s restroom, General conditions related to delay in building permit, Spray existing gym bar joist, Additional Tree removal, increase Contract time by 60 calendar days.
- b) The staff utilized Louisiana State Contract for the purchase of One (1) Bobcat Compact Track Loader. Purchase price of \$58,450.87 (budget funded item).
- c) The staff accepted the low quotes received and purchased the following budget items:
  - One (1) 2024 Extended Cab Pickup Truck – \$45,466.75 - Navarre Chevrolet
  - One (1) 2024 Big Tex 20 ft. Trailer - \$7,657.73 – Big-Tex, Sulphur
- d) Proclamation received from City of Sulphur to recognize SPAR’s 75<sup>th</sup> anniversary.
- e) Staff presented participation numbers Pre & Post Civic Rec online registration indicating an increase of roughly 1000 new registrations.
- f) Sports and Facilities Manual review meeting scheduled for October 4, 2023, 5:30pm @ Frasch Rec Room.
- g) Upcoming Events:
  - Sulphur High Swim Team Relay Meet - 5:30pm Thurs., Sept. 21, 2023 (Recreation & Aquatic Center)
  - Mac Burns/ WCCH Benefit Golf Tournament - 8:00am Fri., Sept. 22, 2023 (Frasch Golf Course)
  - Cameron LNG Tournament – 10am tee times, Sat. Sept. 23, 2023 (Frasch Golf Course)
  - SPAR Football Jamboree – Sat. Sept. 23, 2023 (SHS Football Stadium)
  - Knights of Columbus Soccer Shootout – Sat. Sept. 23, 2023 (McMurry Soccer Complex)
  - Chaos Theory Art Show – Sept. 28<sup>th</sup> Reception, Exhibit thru Nov. 5, 2023 (Henning Cultural Center)
  - Sulphur High Swim Team TOR Invitational - 8:00am Sat., Sept. 30, 2023 (Recreation & Aquatic Center)
  - Frasch MGA Championship & Renewal - Sat., Sun Sept. 30<sup>th</sup>- Oct. 1, 2023 (Frasch Golf Course)
  - SPAR Recreation Basketball registration begins - Mon., Oct. 2, 2023 (Online & Frasch Park- Sports office)
  - Ghoul Games - 8:00am-12:00pm Tues., Oct. 5, 2023 (Recreation & Aquatic Center)
  - Sulphur City Championship – Fri.-Sun., Oct. 6th - Sun., Oct. 8, 2023 (Frasch Golf Course)
  - SPAR Arts & Recreation Adult Art class – 5pm Sat., Oct. 12, 2023 (Recreation & Aquatic Center)
  - LA Pigment Golf Tournament – 8am shotgun, Sat. Oct. 14, 2023 (Frasch Golf Course)

All business taken care of, a motion to adjourn was made by Mr. Couvillon, seconded by Mr. Lemelle, and carried.

Meeting adjourned at 5:52 pm.

Approved (Board Member)

Attested