



SULPHUR PARKS AND RECREATION (SPAR)
Regular Board of Commissioners Meeting
Held at the SPAR Recreation and Aquatic Center Multipurpose Room
933 W Parish Road, Sulphur, Louisiana, 70663
Tuesday July 16, 2024, 5:30 PM

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met at 5:30 pm on Tuesday July 16, 2024, in the multipurpose room at SPAR Recreation and Aquatic Center in Sulphur, Louisiana for the regular scheduled board meeting. The meeting was called to order and a roll call was taken. Board members present were Don Martin, Mike Boyette, David Devall, and David Couvillon; Len Lemelle was absent.

The minutes of the June 18, 2024, regular board meeting were approved as presented on a motion by Mr. Boyette, seconded by Mr. Devall, and carried.

Financials for June 2024 were approved as presented on a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried. Ms. Koelzer shared that expenses and revenues were as expected with a small decrease in Waterpark revenue.

In an open public meeting conducted in accordance with the open meetings law as required to adopt property tax millage rates, the director, Ms. Koelzer, provided an overview and recommended to the board 10.31 adjusted property tax millage rate for 2024 to be collected in 2025. The recommended rate allows a slight increase in collections, roughly 57k, and in line with the voter approved 10.25 mills that was passed in the last renewal election, adjusted to preserve the same collection amount as received in 2023. The floor was opened for public input and discussion with no public comments made. On a motion by Mr. Boyette, seconded by Mr. Martin, the resolution being read to levy the adopted rate of 10.31 on the 2024 tax roll, a roll call vote was taken, and adoption passed with the following results:

- Yeas (4)** Don Martin, Mike Boyette, David Devall, David Couvillon
- Nays (0)**
- Abstain (0)**
- Absent (1)** Len Lemelle

On a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried, the board approved staff and Architects-Duplantis Design Group recommended acceptance of the low public bid for the construction of the new Community Center at Center Circle Park as part of the Hurricane Laura rebuild project. The low public bid received and recommended is from Trahan Construction for the base bid of \$2,030,000 and alternates #1-\$70,000, Alternate #2-\$22,000, and Alternate #3-\$268,000, totaling \$2,390,000. Anticipated completion date is 270 calendar days from issuance of notice to proceed. Public bids received as listed below: *(Board granted staff permission to advertise and place for public bid at the May 21st, 2024).*

Bid Date: 7-9-2024

= low bid

Bidder Name	LA License No.	Base Bid	Alt #1 Parking lot asphalt overlay	Alt #2 Site lighting in existing parking lot	Alt. #3 Fitness exercise equipment area & sitework	Total Base + Alt #1,#2, #3
PERC Development	57361	\$2,155,000	\$66,900	\$43,200	\$305,000	\$2,570,100
Scott Taylor Constr.	27110	\$2,080,577	\$66,648	\$18,775	\$229,746	\$2,395,746
Shannon Smith Constr.	40596	No Bid	No Bid	No Bid	No Bid	No Bid
Trahan Constr.	42520	[\$2,030,000]	[\$70,000]	[\$22,000]	[\$268,000]	[\$2,390,000]
Sam Istre Constr.	28018	No Bid	No Bid	No Bid	No Bid	No Bid

Permission was granted by the board, on a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried, for the Director to issue and execute change orders as necessary not to exceed 15% greater (\$358,500) than the contract amount of low public bid amount of \$2,390,000 received and awarded to Trahan Construction by the Board at this meeting for the construction of the new Community Center at Center Circle Park as part of the Hurricane Laura rebuild project.

The Director was granted permission from the Board, on a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried, to accept and award the lowest quote received for the Gymnasium flooring re-screen, recoat, repair, and add pickleball at the following locations at the cost not to exceed amounts listed.

- Recreation & Aquatic Gymnasium- \$25k -re-screen, recoat, add 3 pickleball courts per court.
- Carlyss Gymnasium - \$10k – repair, re-screen, recoat, add 2 pickleball courts.

SPAR 2024 staff recognition events scheduled:

Seasonal Staff + 1 - Fri. Aug. 2nd 8pm-11pm

Full Time Staff and Board Family Fun Day at the Waterpark – Sat. Aug. 17th 9am-1pm

Upcoming 2024 Waterpark season closing date as follows:

- SPAR Waterpark – Sun., August 4th, 2024, regular season
- Special Sulphur Resident only weekend – Sat. Aug 10th 10am-5pm & Sun. Aug. 11th 1pm-7pm

Notifications –

- a) Notice received from Calcasieu Parish Police Jury of the re-appointment of Mr. Mike Boyette to serve on SPAR Board for a second four-year term, set to expire July 2028.
- b) Director provided update on the following large projects:
 - Kyle Street Hurricane repairs & Improvements
 - Center Circle Hurricane rebuild project
- c) SPAR Recreation Fall sports events:
 - Youth Soccer Draft – Thurs. Aug. 1st (Frasch Rec Room)
 - Youth Football Try-out/Showcase – Mon. Aug. 19th (Carlyss Football Field)
 - Youth Football Draft – Thurs. Aug. 22nd (Frasch Rec Room)
 - Youth Volleyball Draft – Thurs. Aug. 29th (Frasch Rec. Room)

Upcoming events -

- Challenger Soccer Camp – Mon.-Fri. July 15th-19th (McMurry Park Soccer Fields)
- SPAR Summer Camp – July 15th-19th (Kyle Street Park M-Th/Aquatic Center-Fri)
- PBR Baseball Tournament – Thurs. – Mon. July 18th-22nd (McMurry Park Fld 37, 40, 41)
- Brimstone Kids Camp – Sat. July 20th (Henning Cultural Center)
- SPAR's Swim Lessons – July/Aug various dates and times (Aquatic Center)
- Volleyball Clinic w/ Sulphur High School – Mon. July 22nd (Rec. & Aqu. Center)
- Sensory Swim with the Buccaneers -Wed. July 24th 6pm-8pm (Waterpark)
- Celebrate National Waterpark Day – Thurs. July 25th (Waterpark)
- "Nuts & Bolts" Art Exhibit – Thurs. July 25th – Thurs. Aug. 29th (Henning Cultural Center)
- Perfect Game Showcase – Fri. July 26th – Sun. July 28th (McMurry Fld.#37, #40, #41)
- SPAR's Grand Opening of Carlyss Disc Golf Course – Sat. July 27th (Carlyss Park)
- CCOA Bean Bag Baseball – Sat. July 27th 9am-1pm (Rec. & Aquatic Center)
- US Kids Golf Local Tour – Mon. July 29th (Frasch Golf Course)
- Softball Clinic w/Sulphur High Softball – Tues. July 30th (North Frascch Softball Complex)
- Sulphur High Royals Incrediball Tournament – Sat. Aug. 3rd (Pattison Complex)
- Junior Golf Camp – Tues. Aug. 6th – Thurs. Aug. 8th (Frasch Golf Course)
- Pelican Triathlon – Sat. Aug. 24th – (Rec. & Aquatic Center)

All business taken care of, a motion to adjourn was made by Mr. Boyette, seconded by Mr. Couvillon, and carried.

Meeting adjourned at 6:06 pm.

Approved (Board Member)

July 16, 2024, Agenda - Adopt 2024 Tax Millage.doc

Attested

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