



**SULPHUR PARKS AND RECREATION (SPAR)
Regular Board of Commissioners Meeting
Held at the SPAR Recreation and Aquatic Center Multipurpose Room
933 W. Parish Road Sulphur, LA 70663
Tuesday, February 15, 2022, 5:30 pm**

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met at 5:30 pm on Tuesday, February 15, 2022, in the multipurpose room at SPAR Recreation and Aquatic Center in Sulphur, Louisiana for the regularly scheduled board meeting. The meeting was called to order and a roll call vote was taken. Board members present were David Devall, Doug Como, Mitch Bowers, Mike Boyette, and David Couvillon.

On a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried, the board approved the minutes as presented for the January 18, 2022, regular board meeting.

On a motion by Mr. Como, seconded by Mr. Devall, and carried, the board approved the minutes as presented for the February 1, 2022, special board meeting.

Financial statements for December 2021, prior to year-end adjusting entries, were presented to the board, and approved, following a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried.

Financial statements for January 2022 were accepted and approved by the board on a motion by Mr. Como, seconded by Mr. Couvillon, and carried.

The board, on a motion by Mr. Como, seconded by Mr. Devall, and carried, approved the terms of engagement agreement to include the statewide agreed-upon procedures for professional service(s) provided for the financial audit for FYE 2021 to be conducted by Gragson, Casiday, & Guillory, L.L.P. *(Board approved resolution at the Dec. 21, 2021, regular board meeting to adopt Gragson, Casiday, & Guillory, Certified Public Accountants as auditor for SPAR for year ending 12/31/2021)*

The board examined and canvassed the returns of the election held on December 11, 2021, in the district of Sulphur Parks and Recreation; to preserve a proces verbal of the canvass and to promulgate the result of the election as presented by compiled statement of votes and results of the voting machines received from the Clerk of Court, and adopt a resolution to promulgate the results of the election held on December 11, 2021, for the renewal of SPAR's 10-year maintenance millage.

Following a motion by Mr. Couvillon, seconded by Mr. Boyette, a roll call vote was taken and passed unanimously for the canvassed returns / proces verbal with the following votes cast:

YEAS: David Devall, Doug Como, Mitch Bowers, Mike Boyette, David Couvillon
NAYS: None
ABSENT: None
NOT VOTING: None

A resolution promulgating the election results was adopted following a motion by Mr. Couvillon, seconded by Mr. Boyette, a roll call vote was taken with the following votes cast:

YEAS: David Devall, Doug Como, Mitch Bowers, Mike Boyette, David Couvillon
NAYS: None
ABSENT: None
NOT VOTING: None

The director presented a recommendation to the board for consideration and adoption of a cost of living (COLA) increase of six percent for all full-time benefit level employees for 2022. The recommendation was based on average consumer price index and social security adjustment. The increase was presented in the 2022 budget. Following a brief discussion, the board approved the recommended increase of six percent on a motion by Mr. Como, seconded by Mr. Devall, and carried.

Notifications –

- a) Staff presented increases to part-time pay scale to be implemented prior to the 2022 seasonal hiring. Adjustments will be extended to existing staff. The board expressed concern that the increase may not be large enough in comparison with what area competitors are paying. Staff explained that due to budget and employee demographics, they felt this was an adequate first step while stating that future increases would be considered and implemented if the need arose. The board stressed that their goal was to support staff in providing a pay rate that would attract and retain qualified employees.
- b) Memorandum of Committee and Liaison assignments for 2022 received from Calcasieu Parish Police Jury.
- c) Change order to the Aquatic Center and Waterpark Hurricane Repair project awarded to Gunter Construction. (Board granted director permission to issue and execute change orders as necessary not to exceed 15% greater (\$357,750) than public bid awarded for \$2,385,000 at the March 2, 2021 regular board meeting). Change order is as follows:
 - Change order #1 - \$16,910.51 – Add for 8" wall framing for 1060 linear foot of wall to support anchoring
- d) Correction of change order #3 for the Hurricane Repair project for Frasch Gym, Recreation, and Office Building. Original notification of change order was provided to board at the February 1, 2022, special board meeting. The amount provided was for \$26,240 but did not include the contractor markup. The correct amount of change order #3 – Frasch Gym, Recreation, and Office Building awarded to Gunter Construction is \$31,069.11.
- e) Recreation Sports schedule for Try-out & Draft
 - Softball (ages 7-18) – Try-outs – March 7, 2022, Draft – March 10, 2022
 - Baseball (ages 7-19) – Try-outs – March 14, 2022, Draft – March 17, 2022
- f) Upcoming scheduled events -
 - Chess, Poetry Nights & Closing Reception – Various dates Feb./Mar. 2022 (Henning Cultural Center)
 - Yoga at the Henning House – Various dates Feb./Mar. 2022 (Henning Cultural Center)
 - SPAR Stars Basketball Event (8a.m.-12noon)-Feb. 19, 2022 (Rec. & Aquatic Center)
 - Jennie Finch Middle School Softball Tournament-Feb. 19, 2022 (N. Frasch)
 - CCOA Mardi Gras Luncheon (8a.m.-1p.m.)-Feb. 23, 2022 (Rec. & Aquatic Center)
 - SHS All Star Games – Feb. 24-26, 2022 (McMurry Park)
 - SPAR "Game Time" Free Play – Various dates Mar. 2022 (Various Park locations)
 - American Red Cross Lifeguarding – Mar. 1-2, 2022 (Aquatic Center)
 - SPAR Swim Lessons – Various dates Mar/Apr. 2022 (Aquatic Center)
 - SHS Baseball/Billy Navarre Shootout – Mar. 3-5, 2022 (McMurry Park Baseball Complex)
 - USSSA Calcasieu Kickoff – Mar.5-6, 2022 (Pattison Park)
 - SHS JV Baseball Tournament – Mar. 10-12, 2022 (McMurry Park)
 - SHS Soccer Tournament – Mar. 12-13, 2022 (McMurry Park)
 - USSSA Fast Pitch Tournament – Mar. 12-13, 2022 (Pattison Park)
 - Sensory & Open Play – Mar. 12, 2022 (Aquatic Center)
 - 2nd Saturday Junior Golf Clinic – Mar. 12, 2022 (Frasch Golf Course)
 - SPAR Swim & Sport Camp – Mar. 14, 2022 (Rec. & Aquatic Center)
 - Middle School Golf League Tournament – Mar. 17, 2022 (Frasch Golf Tournament)
 - SHS Golf Invitational Golf Tournament – Mar. 19, 2022 (Frasch Golf Tournament)

All business taken care of, a motion to adjourn was made by Mr. Como, seconded by Mr. Boyette, and carried.

Meeting adjourned at 6:03 pm.


Approved (Board Member)


Attested