



**SULPHUR PARKS AND RECREATION (SPAR)
Regular Board of Commissioners Meeting
Held at the SPAR Recreation and Aquatic Center Multipurpose Room
933 W Parish Road, Sulphur, Louisiana, 70663
Tuesday August 20, 2024, 5:30 PM**

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met at 5:30 pm on Tuesday August 20, 2024, in the multipurpose room at SPAR Recreation and Aquatic Center in Sulphur, Louisiana for the regular scheduled board meeting. The meeting was called to order and a roll call was taken. Board members present were Don Martin, Mike Boyette, David Devall, Len Lemelle, and David Couvillon.

Minutes from July 16, 2024, Regular Board Meeting were approved as presented on a motion by Mr. Couvillon, seconded by Mr. Lemelle, and carried.

Financial Statements for July 2024 were approved as presented with all revenues and expenses as expected on a motion by Mr. Couvillon, seconded by Mr. Lemelle, and carried. The director, Ms. Koelzer, noted that cash has been drawn down as SPAR continues to improve Kyle St & Center Circle following Hurricane Laura repairs. SPAR expects to recoup some of the expended funds through FEMA reimbursement as the projects complete.

The staff was granted permission to file an application with State and Local authorities to expand current liquor license from low ABV(alcohol by volume) to high ABV for the Frasch Golf Course Grill on a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried.

Notifications -

- a) Notification of the low quotes received with work underway for the Gymnasium flooring re-screen, recoat, repair, and addition of pickleball to following locations:
 - Recreation & Aquatic - \$14,328.12 – re-screen, recoat, add 3 pickleball courts on 1-court
 - Carlyss - \$6,761.59 - repair, re-screen, recoat, add 2 pickleball courts
- b) Center Circle Pool & Pool House project
 - Change Order #2 – Contract time extension by seventy-four (74) calendar days to the contract with Trahan Construction. The new date of substantial completion is set for August 30, 2024.
- c) Center Circle Playground project
 - Change Order #1 – Contract time extension for fifty-two (52) calendar days to the contract with Scott Taylor Construction. The new date of substantial completion is set for August 30, 2024.
- d) Kyle Street Park – Hurricane Laura repairs and Improvement project
 - Change Order #5 – Contract time extension by one hundred thirteen (113) calendar days to the contract with Scott Taylor Construction. The new date of substantial completion is set for August 31, 2024.
 - Change Order #6 – \$7,820 - Transitional work at Gym Doorways
- e) The staff communicate with the Board of date and times options for holding a ribbon cutting for the re-opening of both Kyle Street and Center Circle parks once the projects have met substantial completion.
- f) The operating hours and fees for the pool will be adjusted to account for the limited number of warm weather days that remain in 2024.
 - 2024 Operating Hours = Mon.-Fri. 3:30pm-6:30pm, Sat. 11am-5pm, Sun. 1pm-5pm
 - Admission = 2 & Under – Free, 3 & Up - \$3.00

- Opening Date = TBA

- g) Notification of SPAR partnering with Calcasieu Parish Public Library in the installation of the library's new "Auto Lend" Library at Carlyss Park. The kiosk will provide materials that libraries have available such as books, DVD, games, audio books, hotspots to the rural area community. The library will provide the unit, and maintenance to include its own Wi-Fi and security camera. Placement will be in the entrance to the Gymnasium/Recreation building. This is the first in Calcasieu Parish. Installation to be completed by year end.
- h) The Frasch Golf Course will be closed on Tuesday, September 3, 2024, for Aeration of Greens.
- i) Notification of the Fall 2024 (August 12th – Dec. 31st) Lap Lane Schedule for the Aquatic Center.
- j) Sports and Facilities Manual public review meeting scheduled for Wed. Sept. 25th @ 5:30 (Frasch Rec Room)
- k) Overview to be provided of McMurry Indoor Batting Cage access.
- l) Upcoming Events:
- New Fitness offering – "Aqua Yoga" – Tues. & Thurs various times (Waterpark)
 - Soccer Officials Clinic – Wed. Aug. 21st (Frasch Rec. Room)
 - Waterpark Workouts – various dates and times Aug.12th-Sept. 30th (Waterpark)
 - Pelican Triathlon – Sat. Aug. 24th @ 7am (Rec. & Aquatic Center)
 - MGA President's Cup Pairings Party – Mon. Aug. 26th @ 6 pm (Frasch Golf Course Grill)
 - Sheriff Stich Guillory Senior Bingo – Thurs. Aug. 29th 10am-12noon (Rec. & Aquatic Center)
 - SHS Blue/Gold Intersquad Swim Meet – Friday, Aug. 30th @ 2:30pm-5pm (Aquatic Center)
 - MGA President's Cup Golf Tourney – Sat. Aug. 31st -Tee Times (Frasch Golf Course)
 - Mega Dogfight Golf Tournament – Labor Day Mon., Sept. 2nd (Frasch Golf Course)
 - Youth Tennis Clinic – Every Tuesday beginning Sept. 3rd-Oct.8th (McMurry Park)
 - SPAR's After School Mini Camp – Tues. Sept. 17th (Frasch Park) & Thurs. Sept.19th (Carlyss Park)
 - Fall Swim Lessons – various dates and times Sept.-Nov. (Aquatic Center)
 - Cowart Sports Softball Tournament – Sat. Sept. 7th – Sun. Sept. 8th (North Frasch)
 - Free Jr. Golf Clinics – Sat., Sept. 9th, Oct. 19th, Nov.9th 10am-11am (Frasch Golf Course)
 - Westlake Corp. Incredi-ball Tournament – Sat. Sept. 14th (North Pattison)
 - Adult Tennis Apprentice – Every Thursday beginning Sept. 19th-Oct.24th (McMurry Park)
 - Sabine Coating Society Golf Tournament – Fri. Sept. 20th 8am shotgun (Frasch Golf Course)
 - Adult/Child 9-Hole Tournament – Sat. Sept. 21st (Frasch Golf Course)

All business taken care of, a motion to adjourn was made by Mr. Couvillon, seconded by Mr. Boyette, and carried.

Meeting adjourned at 6:19 pm.

Approved (Board Member)

Attested