



SULPHUR PARKS AND RECREATION (SPAR)

Regular Board of Commissioners Meeting

Held at the SPAR Recreation and Aquatic Center Multipurpose Room

933 W. Parish Road Sulphur, LA 70663

~~Tuesday, January 21, 2025~~ rescheduled for Tuesday, January 28, 2025 @ 5:30 PM

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met at 5:30 pm on Thursday, January 28, 2025 in the multipurpose room at SPAR Recreation & Aquatic Center in Sulphur, Louisiana for a regular schedule board meeting. The meeting was call to order and a roll call was taken. Board members present were Don Martin, Mike Boyette, Len Lemelle, and David Couvillon. David Devall was absent.

Following nominations and acceptance, Mr. Len Lemelle was installed as Board President and Mr. Don Martin was installed as Board Vice President for 2025 on a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried. (Tabled by Board at the Dec. 17, 2024, regular meeting)

On a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried, the board approved minutes as presented for the December 19, 2024, regular board meeting.

Staff notified board that financial statements for December 2024 would be presented at the February 2025 board meeting to allow additional time to complete year end closeout.

The board, on a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried following unanimous roll call vote, adopted a resolution approving the Louisiana Compliance Questionnaire as required by Louisiana Legislative Auditor in connection with Sulphur Parks and Recreation’s financial audit for FY-2024.

A resolution authorizing Laurie Koelzer, Executive Director of Sulphur Parks and Recreation, to submit and execute cooperative endeavor grant funding opportunities as provided for by the Calcasieu Parish Police Jury, with board to be notified of agreements, was adopted following a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried.

On a motion by Mr. Couvillon, seconded by Mr. Boyette, and carried, staff was granted permission to pursue grant opportunities as they become available with vendors and/or agencies that provide products or services that align with SPAR’s needs. Staff will present it to the board for final approval prior to entering into grant funding agreements.

Following open discussion, board elected to table agenda item on a motion by Mr. Martin, seconded by Mr. Boyette, to be re-visited at the February 2025 board meeting. The staff recommended acceptance of the low public bid received and opened on January 23, 2025, for an Enclosed Softball Batting Cage and Locker Room Building to be located at North Frasch Softball Complex received from Pat Williams Construction in the amount of \$1,272,000. Construction time is estimated to be 270 calendar days after issuance of notice to proceed. Public bids received as outlined below: (Board approved to advertise and place out to bid at the May 21, 2024, regular board meeting).

Bid Date: 1-23-2025

[] = low bid

BIDDER	LICENSE NO.	BASE BID
Gunter Constr.	41469	\$1,334,000
Sam Istre Constr.	28018	\$1,439,000
Lewing Constr.	15028	\$1,428,000
Shannon Smith Constr.	40596	\$1,412,000
Pat Williams Constr.	21023	[\$1,272,000]
Hackley Enterprises	71691	\$1,553,544
Kraus Constr.	34145	No Bid
Angelico Constr.	44472	\$1,349,500
K & J Development of SWLA	58043	\$1,300,000
Seth Priola Constr.	59903	\$1,316,000
Scott Taylor Constr.	27110	\$1,405,000
Construction Services of SWLA	45322	No Bid
Alfred Palma, LLC	21546	\$1,415,800

The staff request for permission for the Director to issue and execute change orders as necessary not to exceed 10% greater (\$127,200) than the public bid of \$1,272,000 received and awarded to Pat Williams Construction by the Board at this meeting for an Enclosed Softball Batting Cage and Locker Room Building to be located at the North Frasch Softball Complex was tabled until February 2025 meeting following a motion by Mr. Martin, seconded by Mr. Boyette, and carried.

Notifications -

- a) Receipt of Thank you card from Sulphur Lions Club for partnership in hosting the annual Community Thanksgiving event held at the Recreation and Aquatic Center.
- b) Staff to present a new Pickleball schedule with adjustment to locations, times, and fees.
- c) Upcoming events scheduled at various locations:
 - Lifeguard Instructor Course – Fri-Sun, Jan. 24-26 – (Rec & Aqua)
 - Sensory Swim – Sat, Jan. 25, 2-4 PM – (Rec & Aqua)
 - February Swim Lesson registration ends – Wed, Jan. 29, NOON – (Rec & Aqua)
 - Free Rec Pitching Clinics – Softball - Mon, Feb. 3 & Baseball - Sat, Feb 8 – (N. Frasch & McMurry)
 - Callaway Fitting Day – Tues, Feb. 4, NOON-4 PM – (Frasch Golf Course)
 - February Adaptive Aquatic Class registration ends – Wed, Feb. 5 – (Rec & Aqua)
 - Rec Baseball & Softball registration ends – Tues, Feb. 11 – (online)
 - Titleist Fitting Day – Tues, Feb. 11, NOON-4 PM – (Frasch Golf Course)
 - SPAR Stars for Rec Basketball – Feb. 13-14 – (Benglis Gym)
 - Lifeguard Recertification Course – Registration deadline – Feb. 13 – Class Feb. 15-16 – (Rec & Aqua)
 - Sweetheart Scramble – Sat, Feb. 15, 1 PM Tee Times – (Frasch Golf Course)
 - Recreation Baseball Showcase (tryouts) – Feb. 15 – (North Frasch)
 - PING Fitting Day – Mon, Feb. 17, 1-5 PM – (Frasch Golf Course)
 - Recreation Baseball DRAFT – Tues, Feb. 18 – (Frasch Rec Room)
 - Fitness Mambo registration ends – Tues, Feb. 18 – (online)
 - Lifeguard Certification Sessions I & II – Starting Feb. 21 & 28 – (Rec & Aqua)
 - Glow Ball Tournament – Sat, Feb. 22 – 5:30 PM – (Frasch Golf Course)
 - Bear Hugs for BEAR Golf Tournament – Sat, Mar. 15 – Shotgun start – (Frasch Golf Course)

All business taken care of, a motion to adjourn was made by Mr. Couvillon, seconded by Mr. Boyette, and carried.

Meeting adjourned at 6:20 pm.

Approved (Board Member)

Attested