



**Sulphur Parks and Recreation (SPAR)**  
**Regular Board of Commissioners Meeting**  
**Held at the SPAR Recreation and Aquatic Center Multipurpose Room**  
**933 W. Parish Road Sulphur, LA 70663**  
**Tuesday, May 19, 2020 5:30 PM**

The Board of Commissioners of Sulphur Parks and Recreation (SPAR) met on Tuesday, May 19, 2020 at 5:30 pm for the regular scheduled session in the multipurpose room of SPAR Recreation and Aquatic Center in Sulphur, Louisiana. The meeting was called to order and a roll call was taken. Board members present were: Mitch Bowers, Doug Como, David Couvillon, Tina Brown, and Johnny Stanley.

On a motion by Mr. Bowers, seconded by Mr. Como, and carried the board approved the minutes from March 17, 2020 regular board meeting as presented.

On a motion by Mrs. Brown, seconded by Mr. Bowers, and carried, the board approved March 2020 financial statements as presented.

The board was notified that staff will present financial statements for April and May 2020 at the June 16<sup>th</sup>, 2020 regular board meeting.

The COVID-19 Pandemic Public Emergency resolution originally declared for SPAR facilities and adopted by the board effective March 16<sup>th</sup>, 2020 was terminated through a resolution ending the declared emergency effective May 8<sup>th</sup>, 2020. The resolution was read by the board secretary and passed through roll call vote with the following votes recorded:

**YEA:** Mr. Bowers, Mrs. Brown, Mr. Como, Mr. Couvillon, Mr. Stanley  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** None

A discussion was held to evaluate how SPAR should move forward in a return to recreation baseball / softball. The director presented information concerning steps taken. The recreation season was postponed indefinitely following the governor's stay at home order issued in mid-March. With Louisiana entering Phase I, SPAR made efforts to resume the season. Feedback from some coaches and parents expressed concern or hesitation to return so soon. Mr. Gayfield commented that fields and facilities were unavailable for scheduled practices and games but that they were not locked down. Staff requested guidance on how the board wanted to proceed with locking down facilities or returning to play. Mr. Gayfield described a few tournaments that he did intend to allow to proceed as they maintain additional insurance and have adopted social distancing and sanitation guidelines to protect players and spectators. The board asked about the safety of leaving the fields open on a first come first serve basis and if that would create an issue for safety due to packed bleachers. The director explained that bleachers had been removed to reduce the likelihood of crowding and that steps have been taken to provide sanitation supplies to coaches once recreation sports resume. The board requested that staff notify the public that any practices that may occur will be non-SPAR sanctioned and that once Phase 2 is adopted, SPAR can

move forward with a return to the season. The board also asked that it be communicated to coaches and the public that any player that may not want to participate in non-sanctioned practices not be penalized once the season does resume. The guidance provided by the board was to leave the current SPAR policy for recreation baseball / softball in place until Phase 2 was adopted by a roll call vote with the following votes recorded:

**YEA:** Mr. Bowers, Mrs. Brown, Mr. Como, Mr. Couvillon, Mr. Stanley  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** None

#### **Notifications to the Board -**

- a) The director presented an offer received to provide SPAR with playground cleaning as part of a community outreach program from Indorama and Turner Industries. Representatives of both entities described the process and thanked the board for the opportunity to give back to the community.
- b) Letter of appreciation received from Mr. Robert Davidson for SPAR's actions taken during the COVID-19 closure and re-opening of Fresch Golf Course.
- c) Notice that Sulphur High School will be adding sponsorship signs to the new digital scoreboard at McMurry Field #41.
- d) Update of COVID-19 Pandemic impacts to SPAR operations:
  - Golf Course – Planning to maintain existing guidelines as they appear to be working without issue. With Phase II, clinics with a limit of 5 persons and indoor dining at Grill will resume.
  - Recreation & Aquatic Center – Indoor capacity set at 500 per fire marshal and square footage calculation. Swim team practices have been split to reduce number of swimmers in pool. With Phase II, anticipate resuming classes with a participant limitation, and reopening pools for recreation swim instead of only lap swimming. Basketball courts will remain closed due to the physical contact involved with the sports. Changes are dependent on direct guidance from governor.
  - Room Rental Facilities – Rentals are not being accepted at this time. Will possibly resume with Phase II pending social distancing and capacity guidelines.
  - Waterpark – Will remain closed. Staff is actively preparing for an opening so it is ready once guidelines allow the resumption of waterpark facilities. A timeline for opening will be dependent on guidelines issued by governor and staffing levels. It is possible that the park may open in sections, with capacity limits. A prolonged season is being considered however, it will depend on staffing and the return to school. Board commented that even if a portion of the facility could be made available, with reduced capacity, hours, etc. that would be a great offering for patrons to enjoy.
  - Center Circle Pool – Closed at this time and will likely remain closed until waterpark is allowed to open due to capacity limits and concern that the limited number of individuals allowed in the facility at one time may cause more harm than good.

Board expressed much appreciation for the staff's continued commitment and dedication during the pandemic, continuing to work to make programs, and facilities available while working within the restrictions put in place by the Governor for operating recreational facilities.

e) Upcoming events:

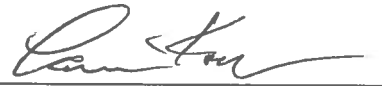
- USSSA "Governor Games" Baseball Tournament (9u-14u) – May 29–31, 2020 (*Pattison, McMurry, & Frasch*)

All business taken care of, a motion to adjourn was made by Mr. Como, seconded by Mr. Bowers, and carried.

Meeting adjourned at 6:15 pm.



Approved (Board Member)



Attested

**RESOLUTION BY SULPHUR PARKS AND RECREATION**

On May 19, 2020, at a meeting of **SULPHUR PARKS AND RECREATION (aka: COMMUNITY PLAYGROUND DISTRICT #2 OF WARD 4)**, The Board of Commissioners did Adopt the following Resolution on a roll call vote as follows:

**YEA:** Mr. Bowers, Mrs. Brown, Mr. Como, Mr. Couvillon, Mr. Stanley  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** None

**BE IT RESOLVED** that the Declaration of Public Health Emergency has been lifted by the Board of Commissioners effective May 8<sup>th</sup>, 2020 for **SULPHUR PARKS AND RECREATION (aka: Community Playground District #2 of Ward 4)**. Sulphur Parks and Recreation’s Public Health Emergency was adopted effective March 16<sup>th</sup>, 2020 through April 13<sup>th</sup>, 2020, and extended by further order of the Director not to exceed a period of 30 days. The Governor of the State of Louisiana declared the Public Health Emergency COVID-19 Pandemic by Proclamation Number JBE 2020-27 issued on March 13, 2020.

I, Laurie Koelzer, Secretary of The Board of Commissioners of Sulphur Parks and Recreation hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of Sulphur Parks and Recreation at a meeting duly held on the 19<sup>th</sup> day of MAY, 2020, at which a quorum was present and voting throughout, and that same has not been repealed or amended, and remains in full force and effect and does not conflict with the by-laws of said corporation.

Date: 5/19/2020

  
Secretary

  
Board Member