



**NOTICE OF PUBLIC MEETING**  
**SPAR Agenda for March 17, 2020**  
**Held at the SPAR Recreation and Aquatic Center Multipurpose Room 933**  
**W. Parish Road Sulphur, LA 70663**  
**5:30 P.M.**

**CALL TO ORDER**  
**ROLL CALL**

1. Minutes from February 18, 2020 Regular Board Meeting.
2. Financial Statements for February 2020.
3. The staff request permission to pursue an RFQ process for professional services solicitation for development of a master plan for SPAR. *(Board approved staff to move forward with the RFP process for master plan development for SPAR at the February 18, 2020 board meeting).*
4. The staff recommends for acceptance the low Public Bid received and opened on February 27, 2020 for One (1) New 2019-2020 Model Commercial Utility Vehicle from Jerry Pate Turf & Irrigation at the low bid price of \$20,625.10. *(Board granted the staff permission to purchase from Louisiana State Contract or place on advertisement for Public Bid at the January 21, 2020 Board meeting, estimated approximate cost of \$25k).* Public Bids received as outlined below:

BIDDER	YEAR/MAKE/MODEL	UNIT PRICE
<b>Jerry Pate Turf &amp; Irrigation Pensacola, FL</b>	<b>2019-2020 Toro Workmand HD 2WD</b>	<b>[ \$20,625.10 ]</b>
Henderson Implement Lake Charles, LA	No Bid, Cannot meet Spec's	No Bid
Sunshine Equipment Solutions Lafayette, LA	No Bid Submitted	No Bid
Beard Equipment Mobile, AL	2020 John Deere ProGator 2020A	\$21,195.55

5. The staff recommends for acceptance the low Public Bid received and opened on February 27, 2020 for One (1) New 2019-2020 Model Commercial Z-Turn Mower from Sunshine Equipment Solutions at the low bid price of \$7,350.00. *(Board granted the staff permission to purchase from Louisiana State Contract or place on advertisement for Public Bid at the January 21, 2020 Board meeting, estimated approximate cost of \$12k).* Public Bids received as outlined below:

BIDDER	YEAR/MAKE/MODEL	UNIT PRICE
Louisiana Power Equipment Sulphur, LA	No Bid Submitted	No Bid
Cutters Outdoor Power Equipment Lake Charles, LA	2019 Bad Boy Rebel	\$7,944.00
Moss Bluff Mowers Lake Charles, LA	2020 SCAG Tiger Cat II	\$8,080.00
<b>Sunshine Equipment Solutions Lafayette, LA</b>	<b>2020 John Deer 2915-SE Z-Trac</b>	<b>[ \$7,350.00 ]</b>
Harlow Lawn Mowers Lake Charles, LA	2020 Exmark Laxer ZS	\$9,599.20
Glencoe Equipment Gonzales, LA	2020 Bush Hog HDE-2555 (Did not meet Spec's-Fuel Tank, and Seat)	\$5,953.50

6. The staff recommends for acceptance the low Request for Proposal received and opened on February 27, 2020 for Demolition and Removal of the old “Field of Dreams” Concrete Pad and Regrading at Pattison Park from D & G Construction at the low proposal price of \$11,200.00. *(Board granted the staff permission to utilize Louisiana State Contract or place on advertisement for Public Proposal at the January 21, 2020 Board meeting, estimated approximate cost of \$25k).* Public Proposals received as outlined below:

VENDOR	PRICE
<b>D &amp; G Construction Sulphur, LA</b>	<b>[ \$11,200.00 ]</b>
Jody Guidry Dirt Works Sulphur, LA	No Bid Submitted
Mark’s Tree Service Lake Charles, LA	No Bid Submitted
Willie Lathan	No Bid Submitted
Concrete Busters	No Bid Submitted
Southwest Coastal Services Lake Charles, LA	\$15,400.00

7. The staff to present Public Quotes received and opened on March 12, 2020, making recommendations for award of the low quote for the purchase of Waterpark Furniture, estimated cost of \$10k. *(Board granted the staff permission to purchase from Louisiana State Contract, or Quote, Order, and Purchase at the January 21, 2020 Board meeting).*
8. The staff to present Public Bids received and opened on March 16, 2020, making recommendations for award of the low Public Bid for the purchase of Electronic Outdoor Lockers, estimated cost of \$50k. *(Board granted the staff permission to purchase from Louisiana State Contract, or Place on advertisement for Public Bid at the January 21, 2020 Board meeting).*
9. The staff to present Public Bids received and opened on March 16, 2020, making recommendations for award of the low Public Bid for the purchase of Waterpark Canopies/Pool Cabana Kits, estimated cost of \$30k. *(Board granted the staff permission to purchase from Louisiana State Contract, or Place on advertisement for Public Bid at the January 21, 2020 Board meeting).*
10. The staff request permission to move forward in having a survey and preliminary environmental study performed on the Swisco Road property.
11. The staff request permission to place on advertisement for Public Bid the replacement of the Recreation and Aquatic Center’s 50-meter pool heater. This item is a 2020 Budget funded item, estimated approximate cost \$65k.
12. Resolution Declaring a Public Emergency for the outbreak of COVID-19 and the effects of its extreme risk of person-to-person transmission throughout SPAR facilities and properties and provide for all necessary funding. Effective date of declaration beginning March 16, 2020.
13. Notifications to the Board.
- a) The Director to present for review and discussion, the overview of SPAR operations during the COVID-19 Public Emergency.
- b) Notification of receipt of substantial completion on the Artificial Turf Project. All fields are available for use.

- c) Notification to the Board of power washing being performed on the Recreation and Aquatic Center Building.
- d) Receipt of Certificate of Appreciation from Maplewood-Hollywood Lions Club for SPAR's assistance and accommodations for the Annual Community Thanksgiving event.
- e) Notification to the Board of the Recreation and Aquatic Center of the replacement off the Back Flow Preventer being performed during the current Public Emergency (COVID-19) closure of facility. The replacement requires water to be shutoff to the building.
- f) Notification to the Board of the staff preparing and working on emergency action plans to address the possible impact of the Coronavirus on SPAR's programs, facilities, events.
- g) Wall of Honor will be presenting the 2020 Inductees at the April 21, 2020 regular SPAR Board meeting.
- h) Notification to the Board of scheduled SPAR and Community Events that may be postponed or cancelled due to the Public Emergency for the outbreak of COVID-19.
  - SHS Golden Tor Spot Baseball Classic Tourney – Mar. 19-21, 2020 (*McMurry Park*)
  - SHS Softball Invitational – Mar. 20-21, 2020 (*N. Frasch Softball Complex*)
  - Sulphur Tor Invitational Golf Tourney – Sat. Mar. 21, 2020 (*Frasch Golf Course*)
  - Spring Fling Golf Tournament – Wed. Mar. 25, 2020 (*Frasch Golf Course*)
  - Talented Arts Program – Mar. 26-Apr. 30, 2020 (*Henning Cultural Center*)
  - SPAR Sand Volleyball "Can You Dig It" – Sat. Mar. 28, 2020 (*Frasch Sand Volleyball Courts*)
  - MLB Pitch, Hit, & Run Program (Mon. Mar. 30, 2020 5pm-8pm (*McMurry Fld #37 & #38*) hosted by Sulphur Kiwanis Club)
  - SPAR's Rec. Baseball Opening Weekend-Apr.2-4, 2020 (*McMurry Park*)
  - SPAR's Rec. Softball Opening Weekend-Apr.2-4, 2020 (*Pattison Park*)
  - Maplewood Middle & Elementary School "Art in the Park" – Apr. 3, 2020 (*Maplewood Commons*)
  - Frasch Men's Golf Association Tournament – Apr. 4-5, 2019 (*Frasch Golf Course*)
  - SPAR's Recreation Baseball/Softball Season begins – Apr. 6, 2020 (*SPAR Baseball/Softball Facilities*)
  - Free Junior Golf Clinic – Sat. Apr. 11, 2020 (*Frasch Golf Course*)
  - USTA 55+ State Tennis Tourney – Apr. 17-19, 2020 (*McMurry Tennis Complex*)
  - SPAR Adult & Child 9-hole 2-man Scramble - Sat. Apr. 18, 2020 (*Frasch Golf Course*)
- i) The Board and Staff to recognize the following retiring employee for their years of service provided to SPAR:
  - Mike Stine, Operations Manager – 37 years (Aug. 1983 – Mar. 2020)

## Adjournment

*Note: For Agenda Items to be added requires a unanimous roll call vote, public statement as to nature and reason for the addition, and is to included public forum participation.*