



**NOTICE OF PUBLIC HEARING AND PUBLIC MEETING
SULPHUR PARKS AND RECREATION**

**Call to Order
Roll Call**

I. A PUBLIC HEARING will be held as follows:

Date: Tuesday, November 19, 2019

Time: 5:30 P.M.

**Place: SPAR Recreation and Aquatic Center Multipurpose Room
933 West Parish Road, Sulphur, Louisiana**

1. Public Hearing to present, review, and discuss the Amended 2019 General Fund Budget.
2. Public Hearing to present, review, and discuss the Proposed 2020 General Fund Budget.
3. Adjourn of Public Hearing.

**NOTICE OF PUBLIC MEETING
SULPHUR PARKS AND RECREATION
Regular Board of Commissioners Meeting**

II. A PUBLIC MEETING will be held as follows:

Date: Tuesday, November 19, 2019

Time: 5:30 P.M.

**Place of Meeting: SPAR Recreation and Aquatic Center Multipurpose Room
933 West Parish Road, Sulphur, Louisiana**

AGENDA:

Call to Order

Roll Call

1. Approval of Minutes from October 15, 2019 Regular Board Meeting.
2. Presentation and Approval of Financial Statements for October 2019.
3. Consideration to Adopt the Amended 2019 General Fund Budget. The Amended Budget reflects revenues of \$8,645,000, and expenditures of \$10,928,000.
4. The staff request permission to adopt to raise the dollar limit of SPAR assets from \$500 to \$2500 effective January 1st, 2020.
5. Consideration to Adopt the General Fund Budget for 2020. The 2020 Budget reflects revenues of \$8,968,500, and expenditures of \$11,628,200.

6. The staff to present and request for the adoption a Leave Donation Policy to be added to SPAR's personnel policy. This policy would allow employees to donate vacation and/or sick time to coworkers who have grave or catastrophic illnesses/accidents and have exhausted other types of paid leave.
7. The staff request permission to develop and advertise a Request for Proposal and/or Purchase from Louisiana State Contract a new sound system for the North Frasch Softball complex. Estimated approximate cost of \$50k. This expenditure is a 2020 Budget funded capital item.
8. The staff request permission to prepare, place on advertisement, and execute as needed Public Bids and/or Quotes for 2020 Budget funded items to be received in 2020 as listed below:
 - a) Swimming Pool Chemicals
 - b) Sports Equipment for 2020 as needed (*Large quantities of items and amounts to be placed for Public Bid, small number of miscellaneous items and amounts to be quoted as needed throughout the seasons*).
9. The staff request permission to prepare and execute as needed the following 2020 Budget funded items to be Quoted and Ordered in 2020 as needed.
 - a) Gasoline and #2 Off-Road Diesel
 - b) Dirt, Sand, & Clay
 - c) Limestone Materials
10. City of Sulphur's Police Chief Lewis Coates, and Ms. Joy Abshire City Council Representative to address Board with a request for SPAR's consideration in participating with the City of Sulphur in the development of a "Safety Town"
11. Under Notifications to the Board.
 - a) Thank you card received from Westlake Chemical Corp. for SPAR's participation in their annual safety and health fair held September 19, 2019.
 - b) Notification to the Board of upcoming events:
 - LHSAA State Swim Championships – Wed. Nov. 20th – Sat. Nov. 23, 2019 (Rec. & Aquatic Center)
 - Annual Lions Club/City of Sulphur Thanksgiving Dinner – Thurs. Nov. 28, 2019 (Rec. & Aquatic Center)
 - Holiday House Preview Party – Thurs. Dec. 5, 2019 6:30-9:30 p.m. (Henning Cultural Center)
 - Christmas Under the Oaks Festival – Fri. Dec. 6th - Sat. Dec. 7th, 2019 (Heritage Square)
 - Care Help's Toy Store – Sat. Dec. 14th, 2019 (Annex Bldg.)
 - Model Train Exhibit – Every Saturday in the month of December 2019 (Brimstone Museum)

11. Adjournment

Note: For Agenda Items to be added requires a unanimous roll call vote, public statement as to nature and reason for the addition, and is to include public forum participation.