



SULPHUR PARKS AND RECREATION (SPAR)
Regular Board of Commissioners Meeting
Held at the SPAR Recreation and Aquatic Center Multipurpose Room
933 W. Parish Road Sulphur, LA 70663
Tuesday, September 17, 2019 5:30 PM

The Board of Commissioners of Sulphur Parks and Recreation met at 5:30 pm on Tuesday, September 17, 2019 in the multipurpose room at SPAR Recreation and Aquatic Center in Sulphur, Louisiana. The meeting was called to order and a roll call was taken. Board members present were: Doug Como, Tina Brown, and David Couvillon. Mitch Bowers and Johnny Stanley were absent.

The minutes from August 20, 2019 regular board meeting were presented and approved as written on a motion by Mr. Couvillon, seconded by Mr. Como, and carried.

Financial statements for August 2019 were presented by staff, with expenses and revenues as expected. Statements were approved as presented on a motion by Mr. Como, seconded by Mr. Couvillon, and carried.

On a motion by Mr. Couvillon, seconded by Mr. Como, and carried, the board adopted a resolution designating "The Southwest Daily News" as the official journal of Sulphur Parks & Recreation for the calendar year 2020.

A resolution to adopt Gragson, Casiday, & Guillory, Certified Public Accountants as auditors of Sulphur Parks & Recreation financial statements for the year ending December 31, 2019 was approved on a motion by Mr. Como, seconded by Mr. Couvillon, and carried.

Staff was granted permission, on a motion by Mr. Couvillon, seconded by Mr. Como, and carried, to declare as surplus the assets listed below and to dispose of said equipment on a public bid basis utilizing the services available to government entities with govdeals.com and Petersen & Petersen auction service.

Asset #	Asset Description	VIN #	Purchase Date	Purchase Price
663	1994 Chev. ½ Ton Pickup	1GDCD14Z4RZ236635	1-1-94	\$10,532.00
668	1996 Chev. C1500 Pickup	1GCEC14WOTZ193770	7-16-96	\$13,372.64
1388 – 1392 (5)	Haworth Office Chairs		3-2-2005	\$232.55 each (5 chairs=\$1162.75)
1393 – 1398 (6)	Haworth Office Chairs		3-2-2005	\$276.98 (6 chairs=\$1661.88)
1399 – 1400 (2)	Haworth Office Chairs		3-2-2005	\$370.46 (2 chairs=\$740.92)
1480 – 1484 (5)	Haworth Office Chairs		10-21-2005	\$285.55 (5 chairs=\$1427.75)

Staff recommended and received acceptance, on a motion by Mr. Como, seconded by Mr. Couvillon, and carried, of the low public bid received and opened on September 12, 2019 for one (1) new 2019-2020 self-powered greens roller from Jerry Pate Turf & Irrigation at the low bid price of \$12,800.30. (Board granted the staff permission to place for public bid and/or purchase from Louisiana State Contract at the August 20, 2019 board meeting, estimated approximate cost of \$16k. Public bids received as outlined below:

Bid Date: 9-12-19

[] = low Bid

BIDDER	YEAR/MAKE/MODEL	UNIT PRICE
Beard Equipment - Pensacola, FL	2019 Truturf #RB48-11A	\$13,495.00
Jerry Pate Turf & Irrigation - Mobile, AL	2019-2020 Toro GreensPro 1260	[\$12,800.30]

On a motion by Mr. Couvillon, seconded by Mr. Como, and carried, staff recommendation was accepted for the low public bid received and opened on September 12, 2019 for one (1) new 2019-2020 pull type self-powered spin-cast top dresser / spreader from Jerry Pate Turf & Irrigation at the low bid price of \$14,802.90. (Board granted the staff permission to place for public bid and/or purchase from Louisiana State Contract at the August 20, 2019 board meeting, estimated approximate cost of \$15k. Public bids received as outlined below:

Bid Date: 9-12-19 [] = low Bid

BIDDER	YEAR/MAKE/MODEL	UNIT PRICE
Beard Equipment - Pensacola, FL	2019 Dakota 410	\$14,950.00
Jerry Pate Turf & Irrigation - Mobile, AL	2019-2020 ProPass 200 Base	[\$14,802.90]

Staff recommendation to reject the low public bid received and opened on September 12, 2019 for one (1) new 2019-2020 hydrostatic four-wheel drive tractor with front loader received from Jerry Pate Turf & Irrigation at the low bid price of \$36,081.42 due to unit failing to meet the specifications. The Board on a motion by Mr. Como, seconded by Mr. Couvillon, and carried, rejected bid received as recommended by the staff. The staff will move to purchase from Louisiana State Contract. (Board granted the staff permission to place for public bid and/or purchase from Louisiana State Contract at the August 20, 2019 board meeting, estimated approximate cost of 35k. Public bids received as outlined below:

Bid Date: 9-12-19 [] = low Bid

BIDDER	YEAR/MAKE/MODEL	UNIT PRICE
Abell & Sons Lake Charles, LA		No Bid
Henderson Implement Lake Charles, LA		No Bid
Iron Horse Sales & Service Eunice, LA		No Bid
Jerry Pate Turf & Irrigation Mobile, AL	2019-2020 Kubota M5660-SUH (Unit does not meet Specification - Not a Hydrostatic Transmission)	[\$36,081.42]

The low public bid received and opened on September 12, 2019 for two (2) 2019-2020 commercial zero turn radius mowers from MTD Products dba Cub Cadet at the low bid price of \$17,598.40, was accepted per staff recommendation on a motion by Mr. Couvillon, seconded by Mr. Como, and carried. (Board granted the staff permission to place for public bid and/or purchase from Louisiana State Contract at the August 20, 2019 board meeting, estimated approximate cost of 25k. Public bids received as outlined below:

Bid Date: 9-12-19 [] = low Bid

BIDDER	YEAR/MAKE/MODEL	UNIT PRICE / 2-UNITS
Cutters Outdoor Power Lake Charles, LA	2019 Bad Boy Renegade 61" 993 Vanguard	\$10,000.00 / \$20,000.00
MTD Products dba: Cub Cadet Valley City, OH	2020 Cub Cadet ProZ 760L	[\$8,799.20 / \$17,598.40]
Harlow Lawn Mowers Lake Charles, LA		No Bid
Hustler Turf Equipment		No Bid
Jerry Pate Turf & Irrigation Mobile, AL	2019-2020 Toro Z Master 6000 series	\$11,900.48 / \$23,980.96
Louisiana Power Equipment Sulphur, LA	2019 Exmark LZX940EKC60WO	\$11,595.00 / \$23,190.00
Louisiana Power Equipment Sulphur, LA	2019 Toro 74946 6000 Series	\$11,697.72 / \$23,395.44
Moss Bluff Mowers Lake Charles, LA	2019 Scag Cheetah SCZ61V-31 CV-EFI	\$9,440.00 / \$18,880.00

Notifications to the Board:

- a) Notice of the staff taking action on bids received, and placing on order the following 2019 budget funded fitness equipment items, estimated cost \$35k. The vendors providing the low line item bids, meeting specification as highlighted below. (Board granted permission to bid and/or quote and purchase at the July 19, 2019 board meeting).

Vendor	Category I Treadmills		Category II Recumbent Bike		Category III Upright Bike		Total Purchase by Vendor
	Brand / Model	Unit Price & Lump Sum for 4-units	Brand / Model	Unit Price	Brand / Model	Unit Price	
Fitness Equipment Solutions Mandeville, LA	Matrix T7xe	[\$6,999.00 ea.] [\$27,996.00]	Star Trac 8RB w/LCD Console	\$2,658.00	Star Trac 8UB w/LCD Console	\$2,446.00	\$27,996.00
Core Health & Fitness, LLC Spring, TX	Star Trac 8TR w/19" Capacitive Touch OpenHub Console	\$5,064.92 ea. \$20,259.68 <i>(Does not meet specs)</i>	Star Trac 8RB w/ LCD Console	\$2,514.02	Star Trac 8UB w/LCD Console	\$2,214.02	\$0.00
Core Health & Fitness, LLC Spring TX	Star Trac 8TRx w/19" Capacitive Touch OpenHub Console	\$5,364.92 ea. \$21,459.68 <i>(Does not meet specs)</i>	Star Trac 8RB w/ LCD Console	[\$2,514.02]	Star Trac 8UB w/LCD Console	[\$2,214.02]	\$ 4,728.04
BSN Sports Dallas, TX	Star Trac 8TR w/19" Capacitive Touch OpenHub Console	\$9,026.00 ea. \$36,104.00	Star Trac 8RB w/ LCD Console	\$3,817.00	Star Trac 8UB w/LCD Console	\$3,583.00	\$0.00
Total Equipment Purchases							\$32,724.04

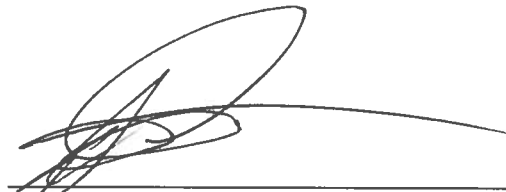
- b) Notice of Gravity Drainage District No. 5 participating financially in the replacement of the pedestrian bridge at the Frascch Golf Course. The amount of funding being provided will be 10% of contract, not to exceed \$17,500. Cost estimate provided by the engineer is \$175,000 for this project.
- c) Notice of staff preparing applications to participate in incentive programs being offered by Entergy Services as follows:
- eTech Program – Cash incentives for purchasing select electric equipment
 - VW Mitigation Action Project – Funding for Electric Vehicle Charging Infrastructure
 - Entergy Efficiency Program – Funding for replacing Lighting Fixtures with LED
- d) Notice of request received and granted by Brimstone Historical Society and SPAR staff for Care Help of Sulphur to use the Annex Building for their Annual Community Christmas Toy Store. The dates the facility will be utilized are scheduled for December 14-19, 2019. As the service is needs based, staff felt providing the space adhered to SPAR's mission.
- e) Thank you card, received from Mr. Henry Misse, for staff maintaining the entrance points to SPAR property around Recreation and Aquatic Center.
- f) Notice of annual public forum review and discussion of the Sports and Facilities Manual scheduled for Wednesday, September 18, 2019 @ 5:30 p.m. – Frascch Rec. Room

g) Notification to the Board of upcoming Events:

- SPAR Volleyball Draft – Thurs. Sept. 19, 2019 (*Frasch Rec. Room*)
- For the Love of __?__ Mixed Media Art Exhibit – Thurs. Sept. 19 - Oct. 10, 2019 (*Henning House*)
- SPAR Football Jamboree – Sat. Sept. 21, 2019 (*Sulphur High School Stadium*)
- Sulphur Christian Community Coalition (SC3) 8th Annual Golf Tourney – Sat. Sept. 28, 2019 (*Frasch Golf Course*)
- Louisiana & Texas Ladies Golf Tournament – Thurs. Oct. 3, 2019 (*Frasch Golf Course*)
- Baton Rouge Community College Bayou Classic (Baseball) to include Umpire Clinic for the Southeast Conference – Fri. Oct. 4th – Sat. Oct. 5th, 2019 (*McMurry Park, Fld #40 & #41*)
- SHS Soccer Clinic – Sat. Oct. 5, 2019 (*McMurry Park*)
- Sulphur High Invitational Swim Meet – Sat. Oct. 5th – Sun. Oct. 6th, 2019 (*Aquatic Center*)
- Calcasieu Film Festival – Sat. Oct. 5th, 2019 (*Henning House, Mines House, Annex Bldg.*)
- SPAR Customer Appreciation Gumbo Luncheon – Tues. Oct. 8, 2019 11 a.m.- 1 p.m. (*Rec. & Aquatic Center*)
- Sulphur City Championship Golf Tournament – Sat. Oct. 19th – Sun. Oct. 20th, 2019 (*Frasch Golf Course*)

All business taken care of, a motion to adjourn was made by Mr. Couvillon, seconded by Mr. Como, and carried.

Meeting adjourned at 5:44 pm



Approved (Board Member)



Attested



SPAR
Sulphur Parks & Recreation



933 W. Parish Road • Sulphur, Louisiana 70663 • Tel: (337) 527-2500 • Fax: (337) 528-4934 • www.sulphurparks.com

RESOLUTION BY SULPHUR PARKS AND RECREATION

Sulphur Parks and Recreation, on motion by Mr. Como, second by Mr. Couvillon and unanimously carried, did adopt the following Resolution.

BE IT RESOLVED that The Southwest Daily News has been Adopted as the Official Journal of Sulphur Parks and Recreation for 2020.

I, Laurie Koelzer, Secretary of The Board of Commissioners of Sulphur Parks and Recreation hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of Sulphur Parks and Recreation at a meeting duly held on the 17th day of September, 2019, at which a quorum was present and voting throughout, and that same has not been repealed or amended, and remains in full force and effect and does not conflict with the by-laws of said corporation.

Date 9/17/19

Secretary

Board Member



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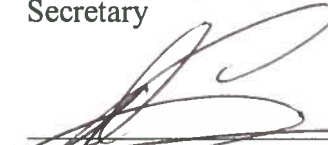
BE IT RESOLVED that Gragson, Casiday, & Guillory Certified Public Accountants has been adopted as the Auditors of Sulphur Parks and Recreation's Financial Statements for the year ending December 31, 2019.

I, Laurie Koelzer, Secretary of The Board of Commissioners of Sulphur Parks and Recreation hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of Sulphur Parks and Recreation at a meeting duly held on the 17th day of September, 2019, at which a quorum was present and voting throughout, and that same has not been repealed or amended, and remains in full force and effect and does not conflict with the by-laws of said corporation.

Date 9/17/19



Secretary



Board Member