



NOTICE OF PUBLIC MEETING
S.P.A.R. Agenda for August 20, 2019
Held at the SPAR Recreation and Aquatic Center Multipurpose Room
933 W. Parish Road Sulphur, LA 70663
5:30 P.M.

CALL TO ORDER
ROLL CALL

1. Approval of Minutes from July 16, 2019 Regular Board Meeting.
2. Approval of Minutes from July 25, 2019 Special Board Meeting.
3. Presentation and Approval of Financial Statements for July 2019,
4. The staff request permission to place out for public Bid and/or purchase from Louisiana State Contract the following Budget funded Maintenance Equipment items as follows:
 - a) Two (2) Z-Turn Mowers, estimated cost \$25k
 - b) One (1) Greens Roller, estimated cost \$16k *(replacing budgeted Fariway Top Dresser \$35k)*
 - c) One (1) Tractor w/front loader, estimated cost \$35k - \$40k
 - d) One (1) Pull-behind, self-powered Top Dresser, estimated cost of \$15k
5. The staff request permission to Quote, order, and receive the following Budget funded Maintenance Equipment items as follows:
 - a) One (1) Fertilizer Spreader, estimated cost of \$6k
6. The staff to present and request permission to declare SPAR assets as Surplus Equipment/materials. The staff request permission for the items to be sold on a Public Bid basis, traded-In, consumed, used for parts for maintenance purposes, and/or disposed of. Listing of items provided for Board review and approval.
7. The staff recommends for acceptance the low Public Bid received and opened on August 13, 2019 for One (1) New 2019 Utility Truck from Beard Equipment at the low bid price of \$22,495.00 *(Board granted the staff permission to place for Public Bid and/or Purchase from Louisiana State Contract at the April 16, 2019 Board Meeting, estimated approximate cost of \$25k).* Public Bids received as outlined below:

Bid Date: 8-13-19

[] = low Bid

BIDDER	YEAR/MAKE/MODEL	UNIT PRICE
Jerry Pate Turf & Irrigation Pensacola, FL	2019 Toro HDX 2-WD – 07384	\$23,439.52
Beard Equipment Mobile, AL	2019 John Deere Progator – 2020A	\$22,495.00

8. The staff recommends for acceptance the low Public Bid received and opened on August 13, 2019 for One (1) New 2019 Half Ton Extended Cab Pickup Truck from Premier Chrysler Dodge, Jeep at the low bid price of \$21,458.00 (Board granted the staff permission to place for Public Bid and/or Purchase from Louisiana State Contract at the April 16, 2019 Board Meeting, estimated approximate cost of \$25k). Public Bids received as outlined below:

Bid Date: 8-13-19 [] = low Bid

BIDDER	YEAR/MAKE/MODEL	UNIT PRICE
Courtesy Chrysler Dodge,Jeep,Ram Breux Bridge, LA		No Bid Submitted
All-Star GMC Sulphur, LA		No Bid Submitted
Billy Navarre Chevrolet Sulphur, LA		No Bid Submitted
Mike Willis Ford Sulphur, LA	2020 Ford F-150 Extended Cab 2-WD	\$27,365.00
Hixson Ford Alexandria, LA		No Bid Submitted
Premier Chrysler Dodge, Jeep New Orleans, LA	2019 or 2020 Ram 1500 Quad Cab	[\$21,458.00]
Mark Dodge Lake Charles, LA		No Bid Submitted
Lamarque Ford Kenner, LA		No Bid Submitted

9. The staff recommends for acceptance the low Public Bid received and opened on August 13, 2019 for One (1) New 2019 Half Ton Cargo Van from Premier Chrysler Dodge, Jeep at the low bid price of \$21,205.00 (Board granted the staff permission to place for Public Bid and/or Purchase from Louisiana State Contract at the April 16, 2019 Board Meeting, estimated approximate cost of \$25k). Public Bids received as outlined below:

Bid Date: 8-13-19 [] = low Bid

BIDDER	YEAR/MAKE/MODEL	UNIT PRICE
Courtesy Chrysler Dodge,Jeep,Ram Breux Bridge, LA		No Bid Submitted
All-Star GMC Sulphur, LA		No Bid Submitted
Billy Navarre Chevrolet Sulphur, LA		No Bid Submitted
Mike Willis Ford Sulphur, LA	2020 Ford Transit Half Ton Short Wheel Base	\$27,365.00
Hixson Ford Alexandria, LA		No Bid Submitted
Premier Chrysler Dodge, Jeep New Orleans, LA	2019 or 2020 Ram Promaster 1500	[\$21,205.00]
Mark Dodge Lake Charles, LA		No Bid Submitted
Lamarque Ford Kenner, LA		No Bid Submitted

10. The staff recommends the acceptance of the Public Bid received from Courtesy Golf Cars for Fifteen (15) New 2019/2020 Four Wheel Electric Golf Carts less Trade-In of Fifteen (15) Used Four Wheel Electric Golf Carts from SPAR's fleet, to be received in 2019. Courtesy Golf Car's Base Bid for \$4,284.20, less \$1,850.00 for Trade-In, net cost of \$2,434.20 per unit, for a total Net cost of \$36,513.00 for Fifteen (15) New Carts less Trade-In of Fifteen (15) Used Carts. The staff selected the 15-used carts to be traded-in will be Asset #2079-#2093 Yamaha Golf Carts originally purchased in April 2015. Bids received as outlined below:

Bid Date: 8-13-2019

[] = low bid

BIDDER	YEAR/MAKE/MODEL	UNIT PRICE	LESS TRADE-IN	NET UNIT PRICE	TOTAL (15 New, less 15 Used Trade-In's)
Courtesy Golf Cars Denham Springs, LA	2020 Yamaha DR2ETIBE	[\$4,284.20]	[\$1,850.00]	[\$2,434.20]	[\$36,513.00]
Ben Nelson Golf Kenner, LA	2020 EZ-GO TXT	\$4,495.00	\$1,750.00	\$2,745.00	\$41,175.00
Golf Carts Of Louisiana Baton Rouge, LA	2020 Club Car Precedent	\$4,058.20	\$1,600.00	\$2,458.20	\$36,873.00

Note: The Board granted the staff permission at the June 14, 2019 Regular Board of Commissioners Meeting to purchase from Louisiana State Contract and/or place on advertisement for Public Bid, and to declare as surplus, fifteen (15) Used Carts from SPAR's Fleet to be traded in, sold on a Public Bid Basis, Sold individually, used for parts and/or other maintenance purposes, and/or disposed of. The Board also granted the staff permission to determine which used carts in SPAR's Fleet to be considered for surplus based on age and condition.

11. The Director to present the Board with a status update on the Swisco Road property in regards to the termination of the consent decree and the revoking of the deed restrictions on this property for possible consideration of placing property on the market for sale.
12. Notifications to the Board.
- a) Notification to the Board of the low line item Public Bids for Fall & Winter Sports Equipment accepted, and placed on order by the staff as outlined below: (Board granted the staff permission to advertise, Bid, and execute Sports Equipment for 2019 as needed at the November 20, 2018 Board meeting).

Bid Date: 7-18-19

[] = low line item bid

BIDDER	(Soccer)	(Basketball)	(Football)	(Tennis)	(Volleyball)	Initial Purchases Total (per Vendor)
Baden Sports			\$ 572.00			\$ 572.00
Bill Fritz Sports Co.	\$ 2,596.00					\$ 2,596.00
BSN	\$ 2,099.82		\$ 655.00	\$ 163.96	\$ 432.82	\$ 3,351.60
Pyramid School Supply		\$ 2,049.84				\$ 2,049.84
Riddell			\$ 8,183.00			\$ 8,183.00
Team Express		\$ 149.40	\$ 137.85			\$ 287.25
TOTALS	\$ 4,695.82	\$ 2,199.24	\$ 9,547.85	\$ 163.96	\$ 432.82	\$17,039.69

- b) Notification to the Board of Staff attending Professional Development Training as follows:
- **Natalie Bowers, Human Resource Supervisor** - IPMA-HR International Training Conference & Expo. September 22-25, 2019 (Miami, Florida)
 - **Hannah Veazey, Recreation Sports Supervisor** – NRPA Conference, Training, & Expo September 22-26, 2019 (Baltimore, Maryland)
 - **Tara Coltrin, Recreation Center Supervisor** – NRPA Conference, Training, & Expo September 22-26, 2019 (Baltimore, Maryland)
 - **Troy Gayle, Grounds Supervisor** – Deep South Turf Conference, Training, & Expo October 1-3, 2019 (Biloxi, Mississippi)
 - **Ray Hale, Grounds Foreman** – Deep South Turf Conference, Training, & Expo October 1-3, 2019 (Biloxi, Mississippi)
- c) Notification to the Board of Drainage work being performed by Gravity Drainage District in and adjacent to Kyle Street Park.
- d) Notification to the Board of all Full-Time Exempt staff to begin an alternating Friday off schedule being in September 2019.
- e) Article published in Southwest Daily News on August 2, 2019, highlighting SPAR Waterpark.
- f) Annual Public Forum review and discussion of the Sports and Facility Manual scheduled for Wednesday, September 18, 2019 @ 5:30 p.m. – Frasch Recreation Room.
- f) Notification to the Board of upcoming events.
- SPAR Recreation Football Try-Outs – Thurs. Aug. 15, 2019 (*Aquatic Center*)
 - SPAR Recreation Football Draft – Mon. Aug. 19, 2019 (*Frasch Rec. Room*)
 - SPAR Recreation Soccer Draft – Tues. Aug. 27, 2019 (*Frasch Rec. Room*)
 - Sulphur High Intrasquad Swim Meet – Thurs. Aug, 29, 2019 (*Aquatic Center*)
 - Sulphur High Relay Swim Meet – Thurs. Sept. 5, 2019 (*Aquatic Center*)
 - SPAR Recreation Volleyball Draft – Wednesday. Sept. 18, 2019 (*Frasch Rec. Room*)

13. Adjournment

Note: For Agenda Items to be added requires a unanimous roll call vote, public statement as to nature and reason for the addition, and is to included public forum participation.