



**SULPHUR PARKS AND RECREATION (SPAR)
Regular Board of Commissioners Meeting
Held at the SPAR Recreation and Aquatic Center Multipurpose Room
933 W. Parish Road Sulphur, LA 70663
Tuesday, May 21, 2019 5:30 P.M.**

The Board of Commissioners of Sulphur Parks and Recreation met at 5:30 pm on Tuesday, May 21, 2019 in the multipurpose room at SPAR Recreation and Aquatic Center in Sulphur, Louisiana. The meeting was called to order and a roll call was taken. Board members present were: Doug Como, Mitch Bowers, Tina Brown, David Couvillon, and Johnny Stanley.

The minutes from April 16, 2019 were presented and approved as written on a motion by Mr. Bowers, seconded by Mr. Como, and carried.

The staff notified the board that financials for April 2019 would be presented at the June 18th, 2019 regular board meeting. *(No action required from Board)*

Mr. Coy Vincent of Gragson, Casiday & Guillory presented the 2018 Financial Audit. Mr. Vincent greeted the board and reviewed the products provided to the board; including the audit report, the board governance report, and the agreed upon procedures (AUPs) report. He indicated that the audit report was clean, unmodified, with no findings or reportable conditions. The ending cash balance for 2018 was \$7.8 million dollars, an increase of roughly \$830k from prior year. The fund balance was \$14.4 million dollars, representing roughly 175% of annual expenses. Mr. Vincent stated that as a rule of thumb, 50% is a strong financial position; with the fund balance for SPAR, the park is in great financial shape. Total revenues for 2018 are \$9.3 million, an increase of \$375k over prior year. The bottom-line excess of revenue over expenditures amounts to \$1,057,000 after capital outlay of \$2.6 mil, showing a roughly \$3-million-dollar excess just for operations. The bottom line remains in line with prior years. Mr. Vincent thanked the board for their time, commented that he had met more in depth with Mr. Couvillon and administration the prior week, and was available at any time for questions the board may have. Mr. Couvillon touched on a few of the minor comments introduced by Mr. Vincent during the preliminary meeting. Mr. Gayfield recapped those issue to include: a missing section in the AUPs addressing revenue, a late fee of a credit card, and an additional approval process to initiate disbursements. On a motion by Mr. Stanley, second by Mr. Couvillon, and carried, the board approved the 2018 Financial Audit.

The staff was granted permission to place on advertisement for Public Bid and/or purchase from Louisiana State Contract the following 2019 Budget funded items, on a motion by Mr. Bowers, second by Mr. Couvillon, and carried.

- a) One (1) Pickup Truck, estimated approximate cost \$30k.
- b) One (1) SUV Utility Vehicle or Mini Van, estimated approximate cost \$30k.

Notifications to the Board-

a) Notification to the Board of potential extension to complete the Carlyss Park Improvement Project due to the new metal roofs being damaged during the recent hail storm. Cost of the replacement would be covered under the Contractor Insurance. Mr. Gayfield explained that due to the hail storm, some of the newly and/or partially installed metal roofs were damaged and require replacement for warranty purposes.

b) Notice to the Board of the staff taking action for repairs to the Waterpark wave machine, estimated cost \$2k - \$3k.

c) Notice to the Board of the SPAR submittal of Proposal to host the 2020 All State Sugarbowl/LHSAA State Baseball Championships. Mr. Gayfield explained that the bid would be awarded in June and that he did not believe any had bid against SPAR. Mrs. Brown complimented the staff on managing the event in such a smooth manner considering the weather delays and having to play on Mother's Day. Mr. Couvillon wanted to commend the staff, from the parking staff to those in the booth; he was thankful to have had an opportunity to participate in the event and was very impressed with the performance of the entire organization. Mr. Gayfield agreed the staff was exceptional and that without the community support such events would not be possible.

d) Upcoming events.

- SPAR Water Park opens for 2019 Summer Season – Thurs. May 23, 2019 (*Aquatic Center*)
- Center Circle Pool opens for 2019 Summer Season – Tues., May 28th, 2019 (*Center Circle Pool*)
- USSSA "Governor Games" Baseball Tournament(9u-14u)–May 31-June 2, 2019 (*Pattison, McMurry & Frasch*)
- Works of Men/Works of Women Art Exhibit – June 6th – July 11th, 2019 (*Henning Cultural Center*)
- Southwest LA Junior Golf Tournament – June 6, 2019 (*Frasch Golf Course*)
- 2nd Saturdays in Sulphur Art Camp – Jun. 8th, & July 13th, 2019 (*Henning Cultural Center, Mines House, Annex Bldg., & Brimstone Museum*)
- USSSA State Baseball Championship Tournament (13u)- June 7-9, 2019 (*Pattison & McMurry*)
- All Star Baseball Tournament (7-8 yr. olds) – June 10-13, 2019 (*Carlyss Park*)
- LGA Team Play Golf Tournament – June 13, 2019 (*Frasch Golf Course*)
- All Star Baseball Tournament (9-10 yr. olds) – June 17-19, 2019 (*Carlyss Park*)
- Jennie Finch World Series (6-12 yr. olds) – June 19-23, 2019 (*N. Frasch, Pattison*)
- USSSA World Series (8-10 yr. olds) – July 2-7, 2019 (*Pattison, Frasch, McMurry*)

All business taken care of, a motion to adjourn was made by Mr. Como, second by Mr. Couvillon, and carried.

Meeting adjourned at 5:45 p.m.



Approved (Board Member)



Attested